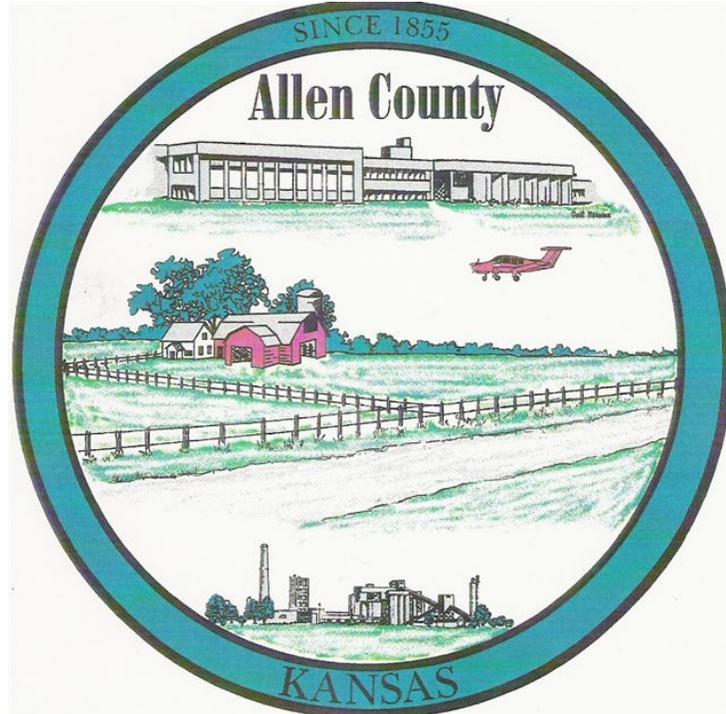


Allen County Emergency Operations Plan



01/02/2019
FINAL

FOR OFFICIAL USE ONLY

This plan is for Allen County in response to emergencies.
It is exempt from public disclosure under Kansas state law.

Acknowledgements

Allen County EOP Planning team has developed this plan for the county.

Supersession

Upon completion and formal adoption this plan will supersede the existing County Emergency Operations Plan.

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Allen County Emergency Operations Plan

I. INTRODUCTION

A. GENERAL

Presidential Homeland Security Directives 5 and 8, enacted in 2004, require the State and Local governments to adopt the fundamental principles, language and operational concepts embedded in the National Incident Management System (NIMS) and the National Response Plan (NRP) as a condition for receiving certain categories of federal support for Emergency Management. To meet these requirements, Allen County created this Emergency Operations Plan (EOP) and the Allen County Board of County Commission officially adopted it on 01/02/2019.

The revised Allen County EOP is the product of a detailed and focused planning process that 1) fully incorporates the NIMS concepts, principles, practice and language 2) capitalizes on the lessons learned from recent disasters, 3) incorporates plans, programs and policies that have emerged since the last revision of the EOP. The EOP establishes a framework through which the County may prepare for; respond to; recover from; and mitigate to prevent the impacts of a wide variety of disasters that could adversely affect the health, safety and or general welfare of the residents and emergency workers of Allen County. The EOP provides guidance to Allen County officials or procedures, organization and responsibilities, which will prevent, minimize and/or relieve personnel hardship and property damage associated with disasters or the imminent threat thereof. This plan also provides for an integrated and coordinated county, municipal, state and federal response.

The EOP is operation oriented and addresses communication and warning systems; rapid deployment and pre-deployment resources; evacuation and shelter operations; post disaster response and recovery activities and clearly defines responsibilities of county, municipal, volunteer and other organizations through an Incident Management System/Emergency Support Function approach to planning and operations.

The EOP describes the basic strategies, assumptions and mechanics through which the County will mobilize resources and conduct activities to guide and support County Emergency Management efforts through prevention, preparedness, response, recovery and mitigation. To facilitate inter-government operations, the EOP adopts a functional approach that groups the type of assistance to be provided under each Emergency Support Function (ESF). Each ESF is headed by a primary agency, which has been selected based on its authorities, resources and capabilities in the functional area. In addition, other agencies with similar capabilities have been given support assignments to appropriate ESF(s). The ESF(s) serve as the primary operational mechanism through which County assistance is managed. Command staff and other General staff have been assigned to support the ESF(s). County assistance will be provided to impacted

communities within the County under the overall authority of Allen County Emergency Management, on behalf of the Allen County Board of County Commission.

In an effort to ensure that the revised EOP was strictly aligned with the State and National preparedness guidance, the Adjutant General's Office, Kansas Division of Emergency Management and National Department of Homeland Security publications listed below were consulted and closely followed:

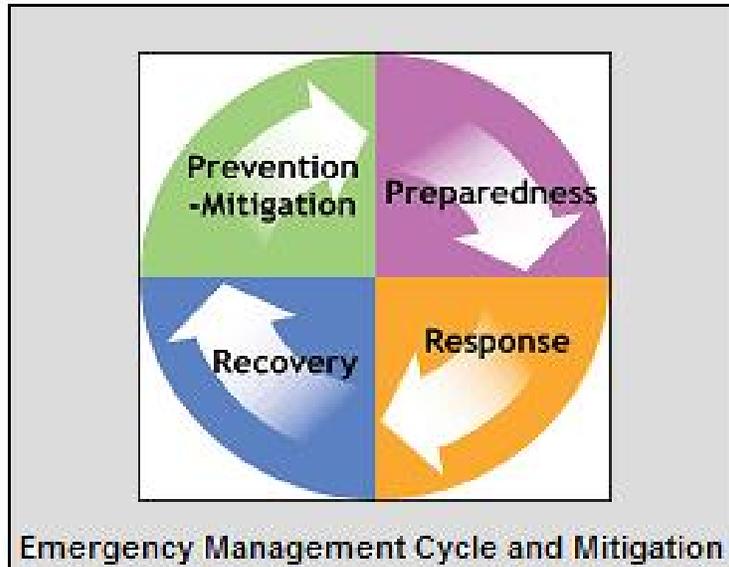
- The National Preparedness Guidelines (September, 2007), {superseding the March, 2005 Interim National Preparedness Goal}
- Draft National Response Framework (July, 2007)
- FEMA NIMCAST User's Guide
- National Planning Scenarios (15)
- Targeted Capabilities List (Draft Version 2.0)
- Universal Task List (Draft Version 2.1)

The following information is an excerpt from the National Preparedness Guidelines (September, 2007)

B. PURPOSE

The purpose of the Allen County Emergency Operations Plan (EOP) is to establish a comprehensive and coordinated all-hazards approach, and a plan for effective response to and recovery from emergencies and disasters occurring in Allen County.

The EOP, using the National Incident Management System (NIMS), establishes a framework for an effective system of comprehensive emergency management.



C. Scope

This plan identifies when and under what conditions the application or activation of this plan is necessary.

The plan establishes fundamental policies strategies and assumptions for a County-wide program that is guided by the principles of the National Incident Management System. This EOP provides the following benefits to Allen County:

- Creating a plan which addresses all hazards, all phases of emergency management, all impacts, and extending an opportunity to partner with all stakeholders.
- The EOP establishes a Concept of Operations spanning the direction and control of an emergency from initial monitoring through post disaster response, recovery and mitigation.
- The EOP defines inter-agency and inter-government coordination mechanisms to facilitate delivery of immediate response and recovery assistance.
- The EOP assigns specific functions to appropriate County and municipal agencies and organizations as well as outlines methods to coordinate with the private sector, volunteer organizations, citizens and state and federal counterparts.
- The EOP identifies actions that County response and recovery organizations will take in coordination with municipal, state and federal counterparts as appropriate, regardless of the magnitude of the disaster.

D. Methodology

The Allen County EOP was developed as a team effort consisting of the following agencies and organizations:

Federal

Department of Homeland Security
Federal Emergency Management Agency
National Weather Service - Wichita
U.S. Environmental Protection Agency
United States Department of Agriculture

State

Adjutant General's Office, Kansas Civil Air Patrol
Adjutant General's Office, Kansas Civil Support Team
Adjutant General's Office, Kansas Division of Emergency Management
Adjutant General's Office, Kansas National Guard
Governor's Office
Kansas 31st Judicial District
Kansas Association of Local Health Departments
Kansas Attorney General's Office
Kansas Board of Emergency Medical Services
Kansas Bureau of Investigation
Kansas Commission on Disability Concerns
Kansas Corporation Commission
Kansas Department of Agriculture
Kansas Department of Agriculture, Division of Water Resources
Kansas Department of Children and Families
Kansas Department of Commerce
Kansas Department of Corrections
Kansas Department of Education
Kansas Department of Health and Environment
Kansas Department of Health and Environment, Division of Environment
Kansas Department of Insurance
Kansas Department of Labor
Kansas Department of Transportation
Kansas Department of Wildlife, Parks, and Tourism
Kansas Department on Aging and Disability Services
Kansas Division of Emergency Management
Kansas Farm Bureau
Kansas Forestry Service
Kansas Highway Patrol
Kansas Housing Resources Corporation
Kansas Human Rights Commission
Kansas State Fire Marshal's Office
Kansas Water Office

County

Allen County Airport
Allen County Animal Rescue Facility
Allen County Appraiser
Allen County Board of County Commission
Allen County Clerk
Allen County Counselor
Allen County Economic Development
Allen County Emergency Communications

Allen County Emergency Management
Allen County Emergency Medical Service
Allen County Extension Office
Allen County Farm Bureau
Allen County GIS
Allen County Health Department
Allen County Health Department Medical Director
Allen County Historical Society
Allen County Local Emergency Planning Committee (LEPC)
Allen County Prosecutor
Allen County Public Works
Allen County Regional Hospital
Allen County Rural Volunteer Fire Department
Allen County Sheriff's Office
Allen County Treasurer
Coroner - 31st Judicial District
Public Wholesale Water District 5
Rural Water District #1
Rural Water District #11
Rural Water District #5
SEK Mental Health

City

City of Bassett
City of Elsmore
City of Gas
City of Humboldt
City of Iola
City of LaHarpe
City of Moran
City of Savonburg
Elsmore/Savonburg Rural Fire Department
Gas Public Works
Humboldt Fire Department
Humboldt Police Department
Humboldt Public Works
Iola Animal Clinic
Iola Code Enforcement
Iola Emergency Medical Service
Iola Fire Department
Iola Police Department
Iola Public Works
Iola Rural Fire Department
La Harpe Fire Department
La Harpe Police Department
La Harpe Public Works
Marmaton Township
Moran Fire Department
Moran Police Department
Moran Public Works

Private Sector

Allen Community College
AT and T
Atmos Energy
B&W Custom Truck Beds, Inc.
BNSF Railway
BP North America(Pipeline)
Chanute Tribune
Columbia Metal Products
D&D Propane
Enbridge Pipeline
Ferrellgas
Heartland Rural Electric Cooperative
Herff Jones, Inc.
Humboldt Union
Iola Register
Jefferson Bus Lines
Kansas City Power and Light
Kansas Gas Service(ONEOK)
KIKS Radio
KOAM TV
KPC Pipeline
KSN TV 16
M&W Manufacturing, Inc.
Magellan Pipeline
Pipeline Companies
Post Rock Pipeline
Precision Downhole Pumps
Radiant Electric Cooperative
Red Barn Veterinary Services
Russell Stover Candies
Sinclair Pipeline
Southern Star(Williams Natural Gas)
The Monarch Cement Company
Tramec Corporation
Union Pacific Railroad
Westar Energy

Non-Profit

Amateur Radio Operators (ARES)
American Red Cross
Church of Latter Day Saints
Community Baptist Church
Community Care Connections
Connections ResCare
Elsmore United Methodist Church
Evangelical Covenant Church
First Assembly of God
First Baptist Church of Humboldt
First Baptist Church of Iola
First Christian Church

First Church of the Nazarene
Friends Home Lutheran
Grace Lutheran Church
Grace Southern Baptist
Harvest Baptist Church
Harvest Home Fellowship
Humboldt Church of the Nazarene
Humboldt Senior Center
Iola Baptist Church
Iola Senior Center
Iola Senior Citizen Congregate Meal Site
Jehovah's Witnesses
Kansas Emergency Management Association
Kansas Ethanol, LLC
Kansas Fire Chiefs Association
Kansas Funeral Directors Association
Kansas Pipeline Association
Kansas Rural Electric Cooperative Association
LaHarpe Christian Church
Life Tabernacle
Moran Christian Church
Moran First Baptist Church
Moran United Methodist Church
Presbyterian Church
Radio Amateur Civil Emergency Services (RACES)
Rivertree Christian Church
SAR Working Group
Savonburg Bible Church
Savonburg Senior Community Center
Seventh Day Adventist
St. John's Catholic Church
St. Peter's Lutheran Church
State Animal Response Team (SART)
The Salvation Army
Thrive Allen County
Tri-Valley Developmental Services
United Methodist Church Calvary
United Methodist Church of Humboldt
Ward Chapel AME
Wesley United Methodist Church

Position

Allen County Health Department-Medical Director

Other

Community Relations Team
Human Needs Assessment Team
Kansas Assessment Team
KSU Extension
Services to the Elderly
Unmet Needs Team

USD 256
USD 257
USD 258

Each agency was consulted with to determine their particular emergency roles and responsibilities. Each agency has agreed with the responsibilities assigned to them in the Allen County EOP. Agency concurrence signatures are maintained with Allen County Emergency Management. The EOP's concepts were developed by Allen County Emergency Management, in coordination with the agencies and organizations involved in emergency management activities. Each agency and organization involved is expected to have its own procedures to implement the concept of operations.

Each of the above listed agencies will receive "Viewer Access" to the Allen County EOP via the Bold Planning Solutions Planning System, www.KansasPlanner.com.

In addition:

- The Allen County EOP is adopted by the Allen County Board of County Commission by resolution, which serves as the promulgation letter for the EOP. A copy of the signed promulgation can be found in the file archive of this plan.
- A Record of Changes Log is used to record all published changes as those holding copies of the EOP receive them. The holder of the copy is responsible for making the appropriate changes and updating the Log.
- A master copy of the EOP, with a master Record of Changes Log, is maintained by Allen County Emergency Management.

1. Planning Process

The process used by Allen County has been designed to ensure that all stakeholders have an opportunity to participate in the development of the EOP and the EOP is based on the best information available. To this end, the planning process is based on the following planning principles:

- Planning should be community-based, representing the whole community and their needs
- Planning should include participation from all stakeholders in the community
- Planning uses a logical and analytical problem-solving process to help address the complexity and uncertainty inherent in potential hazards
- Planning considers all hazards and threats
- Planning should be flexible enough to address both traditional and catastrophic incidents
- Time, uncertainty, risk and experience influence planning

- Effective plans tell those with operational responsibilities what to do and why to do it
- Planning is fundamentally a process to manage risk
- Planning is one of the key components of the preparedness cycle of planning, organizing, training, equipping, exercising, evaluating, and taking corrective actions

2. Implementation of NIMS

The Allen County EOP implements NIMS by:

- Using ICS and the multi-agency coordination system to manage and support all incidents
- Integrating all response agencies and entities into a single, seamless system
- Establishing a public information plan (ESF-15)
- Identifying and characterizing resources according to established standards and types
- Requiring the need for all personnel to be trained properly for the job they perform
- Ensuring interoperability, accessibility and redundancy of communications

II. SITUATION

This section of the plan summarizes the hazards that could potentially affect Allen County. The hazards and risk analysis addresses the major hazards to which the County is vulnerable; provides a summary of the County's vulnerable population; outlines the assumptions that were considered in the planning process; and defines disaster magnitude classifications that will trigger county response under the NIMS.

A comprehensive hazard and risk assessment is contained in the Allen County mitigation plan. The plan is kept under separate cover and can be accessed by contacting Allen County Emergency Management.

A. Hazard Analysis

Hazard and Vulnerability Assessment Summary

Allen County is vulnerable to a wide range of hazards that threaten its communities, businesses and environment. To determine the hazards that pose the greatest threat, Allen County has prepared a Hazard Identification and Vulnerability Assessment. The major findings are summarized below. The assessment was developed from historical data of events that have occurred, and specifically examines:

1. Probability (frequency) of event
2. Magnitude of event

3. Expected warning time before event
4. Expected duration of event

For emergency management planning purposes, the critical analysis that must be undertaken is an assessment of the consequences of each hazard, including potential area of impact, population exposed and impacted, duration of the hazard, and potential economic consequences.

Three levels of risk have been identified: High, Moderate and Low.

High - High probability of occurrence; at least 50 percent or more of population at risk from hazard; significant to catastrophic physical impacts to buildings and infrastructure; major loss or potential loss of functionality to all essential facilities (hospital, police, fire, EOC and shelters).

Moderate - Less than 50 percent of population at risk from hazard; moderate physical impacts to buildings and infrastructure; moderate potential for loss of functionality to essential facilities.

Low - Low probability of occurrence or low threat to population; minor physical impacts.

Hazard Profile Summary for Emergency Operations Plan						
Hazard	Probability	Magnitude	Warning Time	Duration	CPRI	Planning Significance
Tornado	4	4	4	1	3.7	High
Major Disease Outbreak	4	3	1	4	3.25	High
Winter Storm	4	2	2	3	3	High
Agricultural Infestation	4	2	1	4	2.95	Moderate
Hazardous Materials	4	1	4	2	2.9	Moderate
Flood	3	3	2	3	2.85	Moderate
Utility/Infrastructure Failure	3	2	4	3	2.85	Moderate
Land Subsidence	4	1	1	4	2.65	Moderate
Terrorism and Agri-terrorism	1	4	4	4	2.65	Moderate
Drought	2	3	1	4	2.35	Moderate
Wildfire	2	2	4	2	2.3	Moderate
Landslide	3	1	3	1	2.2	Moderate
Windstorm	3	1	2	2	2.15	Moderate
Dam and Levee Failure	1	3	2	4	2.05	Moderate
Hailstorm	3	1	2	1	2.05	Moderate
Extreme Temperatures (HEAT)	2	2	1	3	1.95	Low
Radiological	1	3	2	3	1.95	Low
Lightning	2	2	2	1	1.9	Low
Soil Erosion and Dust	2	1	1	4	1.75	Low
Fog	2	1	2	1	1.6	Low
Earthquake	1	1	4	1	1.45	Low

Expansive Soils	1	1	1	4	1.3	Low
Civil Disorder	1.5	2	4	1	1.975	Low

B. Disaster Magnitude Class

This is an all-hazards EOP and addresses minor, major and catastrophic disasters. These levels of disaster are defined as:

Catastrophic Disaster: A disaster that will require massive State and Federal assistance, including immediate military involvement. Federal assistance will involve response as well as recovery assets.

Major Disaster: A disaster that will likely exceed local capability and require a broad range of State and Federal assistance. The Federal Emergency Management Agency (FEMA) will be notified and potential Federal assistance will be predominantly recovery oriented.

Minor Disaster: A disaster that will likely be within the response capability of local government and will result in only a minimal need for State or Federal assistance.

C. Capability Assessment

Currently capability assessments are performed regionally in Kansas. The capability assessment is performed through the Regional Homeland Security Council with wide input accepted from key stakeholders. The results of the capability assessment guide future investments in planning, training, exercising and resources. The regional capability assessment is available under separate cover and is attached to the file archive in the Bold Planning Solutions Super System.

D. Economic Profile

The median income for a household in the county was \$43,031. About 16.7% of the population is below the poverty line. The per capita income is \$23,011.

As of the U.S. Census in 2010, there were 13,371 people. As of 2017, the estimated population is 12,519 with 5,325 households, and 3,892 families residing in Allen County. The average household size is 2.32. The population density is 24.7 per square mile. There were 6,330 housing units.

In the county the population was spread out with 5.7% persons under the age of 5, 22.8% under the age of 18, and 20.2% who were 65 years of age or older. The median age was 39 years. There are 51% females and 49% males.

61.5% of the population is in the labor force and 382 employers. Of persons under the age of 65; 14.4% are disabled, and 8.8% persons without health insurance.

Of persons over the age of 25; 92.4% are high school graduates, and 19.2% have a Bachelor's degree or higher.

E. Spatial Profile

Allen County is located in the southeastern part of the state, in the second tier of counties west of Missouri, and about fifty miles north of Oklahoma. In extent it is twenty-one miles from north to south and twenty-four miles from east to west. According to the U.S. Census Bureau, the county has a total area of 1,308 km² (505 mi²), of which 1,303 km² (503 mi²) is land and 6 km² (2 mi²), or 0.43%, is water.

The general surface of the county is slightly rolling, though much more level than the greater portion of eastern Kansas. The soil is fertile and highly productive. The bottom lands along the streams average one and one-half miles in width, and comprise one-tenth the area of the county. The remainder is the gently rolling or level upland prairie. The principal varieties of trees native to the county are black walnut, hickory, cottonwood, oak, hackberry and elm.

The main water course is the Neosho River, which flows through the western part of the county from north to south. Its tributaries are Indian, Martin's, Deer, Elm, and other small creeks. The Marmaton River rises east of the center of the county, and flows through the southeastern part of the county. The Little Osage River rises not far from the head of the Marmaton and flows northeast. Its tributaries are Middle Creek on the north and the South Fork on the south.

Please see Floodplain map attached.

F. Vulnerabilities

The following vulnerabilities have been identified for the Allen County Emergency Operations Plan.

1. Critical Facilities

Allen County will continue to be exposed to and subject to the impact of those hazards described within this document, as well as lesser hazards and others that may develop in the future.

It is possible for a major disaster to occur at any time, and at any place. In many cases, dissemination of warning to the public and implementation of increased readiness measures may be possible. However, some emergency situations occur with little or no warning.

Outside assistance will be available in most emergency situations, affecting our County. Since it takes time to summon external assistance, it is essential for us to be prepared to carry out the initial emergency response on an independent basis.

Proper mitigation actions, such as floodplain management, risk assessments and fire inspections, can prevent or reduce disaster-related losses. Detailed emergency planning, training of emergency responders and other personnel, and conducting periodic emergency drills and exercises can improve our readiness to deal with emergency situations.

Name / Location (Physical Address)	Resources Located at Facility
<p>Shelter Location</p> <p>2nd and Humphrey Shelter 2nd and Humphrey Gas, KS</p> <p>Number of Staff: - Comments: Southeast corner of the intersection.</p> <p>37.920302, -95.350710</p>	
<p>Shelter Location</p> <p>2nd and Morrill Shelter 2nd and Morrill Gas, KS</p> <p>Number of Staff: - Comments: South of 2nd on Morrill at the end of the street.</p> <p>37.919913, -95.353099</p>	
<p>Other</p> <p>Allen Community College 1801 N Cottonwood Iola, KS 66749</p> <p>Number of Staff: -</p>	
<p>Landing Zone</p> <p>Allen County Airport 1705 Minnesota Road Iola, KS 66749</p> <p>Number of Staff: - Comments: The airport has aviation gas, unleaded gas, jet fuel, and oil. Enclosed "T" hangars are available. There is a 5,500' concrete runway and is 1,020' above sea level.</p>	
<p>Alternate EOC</p> <p>Allen County Courthouse 1 North Washington Iola, KS 66749</p> <p>Number of Staff: -</p>	
<p>Emergency Operations Center</p>	

Name / Location (Physical Address)	Resources Located at Facility
<p>Allen County Emergency Communications 410 N. State Iola, KS 66749</p> <p>Number of Staff: -</p>	
<p>Emergency Operations Center</p> <p>Allen County Emergency Management 410 N. State Street Iola, KS 66749</p> <p>Number of Staff: -</p>	
<p>Other</p> <p>Allen County Emergency Medical Services-Humboldt 701 Bridge St Humboldt, KS 66748</p> <p>Number of Staff: -</p>	
<p>Other</p> <p>Allen County Emergency Medical Services-Moran 819 N. Cedar Moran, KS 66755</p> <p>Number of Staff: -</p>	
<p>Emergency Operations Center</p> <p>Allen County Emergency Operations Center 410 N State Iola, KS 66749</p> <p>Number of Staff: -</p>	
<p>Other</p> <p>Allen County Fuel Pump 1310 S Washington Iola, KS 66749</p> <p>Number of Staff: - Comments: This site is the primary source of fuel for Allen County government vehicles including, law enforcement, public works, etc.</p>	
<p>Other</p> <p>Allen County Health Department (SEKMCHD) 411 N Washington Iola, KS 66749</p>	

**Name / Location
(Physical Address)**

Resources Located at Facility

Number of Staff: -
Comments: Part of SEK Multi-County Health Department which includes Allen, Anderson, Bourbon, and Woodson Counties.

Family Planning - Breast Exam, Pap Smear, Lab Work, Sexually Transmitted Disease testing, Blood pressure screening, hemoglobin, blood sugar & birth control if desired.

Immunizations - Walk-In Clinic is every Monday or you can schedule an appointment.

KanBe Healthy Screening - For Kancare eligible children up to 18 years of age. Full physical, hear & vision screenings, developmental screenings and lab work.

Healthy Start Home Visitor - Provides home visits to pregnant mothers and parents of newborns. Provides parents with resources and referrals for various assistance programs they are eligible for. They also provide breastfeeding support group meetings, call for dates and times.

Adult Physicals - Basic adult physical provided by registered nurse for employment purposes. Physicals also provided for State of Kansas foster care or adoptions.

Childhood Physicals - Physicals for public schools, daycares, Headstart or preschool. Full physical, hearing & vision screens, lab work. No Athletic Physicals.

Blood Pressure & Glucose Checks - We will monitor blood pressure/blood glucose and keep a record for you.

Pregnancy Tests - Provided for \$15.00. Referrals to SRS, WIC, HSHV, and family doctor are provided.

WIC - Women, Infant, & Children clinic every Tuesday. State Program to help promote the healthy development of children. Call for more information.

Name / Location (Physical Address)	Resources Located at Facility
<p>Sexually Transmitted Disease Testing & Treatment - We will test for and treat gonorrhea, chlamydia, and syphilis.</p> <p>Lab/Blood Draws - Cholesterol, diabetes, drug screens, pregnancy, CBC, Thyroid, prostate. Lab tests are on a cash basis and with a physician order. Please call for full list and pricing.</p> <p>Child Care Licensing</p>	
<p>Other</p> <p>Allen County Landfill 1170 2800 La Harpe, KS 66751</p> <p>Number of Staff: -</p>	
<p>Other</p> <p>Allen County Public Works 1309 S Washington Iola, KS 66749</p> <p>Number of Staff: -</p> <p>Comments: This site is where most of the equipment for Allen County Public Works is stored. This includes dump trucks, backhoes/loaders, graders, tractors/mowers, and other equipment.</p> <p>The Public Works Office (including the Public Works Director) is located in the basement of the Courthouse at 1 N Washington in Iola.</p>	
<p>Landing Zone</p> <p>Allen County Regional Hospital 3066 N Kentucky Iola, KS 66749</p> <p>Number of Staff: -</p>	
<p>Other</p> <p>Allen County Rural Volunteer Fire Department 1327 US Highway 54 Iola, KS 66749</p> <p>Number of Staff: -</p>	
<p>Command Post Location</p>	

Name / Location (Physical Address)	Resources Located at Facility
<p>Allen County Sheriff's Office 1 N. Washington Iola, KS 66749</p> <p>Number of Staff: -</p>	
<p>Shelter Location</p> <p>Barney Lane Shelter Barney Ln Gas, KS</p> <p>Number of Staff: - Comments: North end of Barney Ln.</p> <p>37.926831, -95.347328</p>	
<p>Shelter Location</p> <p>Bowlus Fine Arts Center 205 E Madison Iola, KS 66749</p> <p>Number of Staff: - Comments: Iola Police Chief is in charge of opening this as a shelter.</p>	
<p>Shelter Location</p> <p>Cannon Park Shelter 420 N 9th Humboldt, KS</p> <p>Number of Staff: - Comments: Freestanding shelter in the middle of the park.</p> <p>37.815320, -95.436092</p>	
<p>Other</p> <p>Community Health Centers of Southeast Kansas 2051 N State Iola, KS 66749</p> <p>Number of Staff: - Comments: The main office is in Pittsburg. CHCSEK operates in Allen, Cherokee, Crawford, Labette, and Montgomery Counties.</p>	
<p>Shelter Location</p> <p>Crossroads Shelter</p>	

Name / Location (Physical Address)	Resources Located at Facility
<p>624 W Pine Gas, KS</p> <p>Number of Staff: - Comments: Freestanding shelter.</p> <p>37.926019, -95.349098</p>	
<p>Shelter Location</p> <p>Elsmore City Hall 108 E 2nd Elsmore, KS</p> <p>Number of Staff: - Comments: Freestanding storm shelter to the west of city hall on the corner of 2nd and Main</p> <p>Shelter: 37.791969, -95.150006</p>	
<p>Other</p> <p>Elsmore Volunteer Fire Department 105 E Second Elsmore, KS 66732</p> <p>Number of Staff: - Comments: Part of Rural Fire District 3; has a second station in Savonburg.</p>	
<p>Shelter Location</p> <p>Fees Park 201 N Morrill Gas, KS</p> <p>Number of Staff: - Comments: Shelter is located by the driveway/parking lot on the east side.</p> <p>37.923022, -95.352258</p>	
<p>Shelter Location</p> <p>First Baptist Church 902 Jefferson La Harpe, KS</p> <p>Number of Staff: - Comments: Freestanding shelter east of the church.</p>	

Name / Location (Physical Address)	Resources Located at Facility
Shelter: 37.913449, -95.298295	
Shelter Location Gas City Hall 228 N Taylor Gas, KS Number of Staff: - Comments: Storm shelter west behind city hall. 37.924333, -95.345211	
Other Humboldt City Hall 725 Bridge Humboldt, KS 66748 Number of Staff: -	
Other Humboldt Elementary School 801 New York Humboldt, KS 66748 Number of Staff: - Comments: Grades K-5	
Other Humboldt High School 1020 New York Humboldt, KS 66748 Number of Staff: - Comments: Grades 9-12	
Other Humboldt Middle School 1020 Bridge Humboldt, KS 66748 Number of Staff: - Comments: Grades 6-8	
Other Humboldt Police Department 701 Bridge Street Humboldt, KS 66748	

**Name / Location
(Physical Address)**

Resources Located at Facility

Number of Staff: -

Shelter Location

Humboldt Swimming Pool Shelter

801 Indiana
Humboldt, KS

Number of Staff: -

Comments: Freestanding storm shelter northwest of the pool on the corner of 8th and Indiana.

Shelter:
37.802474, -95.436794

Other

Humboldt Volunteer Fire Department

708 Bridge
Humboldt, KS 66748

Number of Staff: -

Shelter Location

Humboldt Water Plant

14 Bridge
Humboldt, KS

Number of Staff: -

Comments: Has a freestanding storm shelter southeast of the plant on the corner of Bridge and 2nd.

Storm shelter:
37.811412, -95.444959

Alternate EOC

Iola City Hall

2 W Jackson
Iola, KS 66749

Number of Staff: -

Command Post Location

Iola Fire Department

408 North Washington
Iola, KS 66749

Number of Staff: -

**Name / Location
(Physical Address)**

Resources Located at Facility

Other

Iola High School

300 E Jackson
Iola, KS 66749

Number of Staff: -

Comments: Grades 9-12

Other

Iola Middle School

600 East
Iola, KS 66749

Number of Staff: -

Comments: Grades 5-8

Other

Iola Police Department

2 West Jackson
Iola, KS 66749

Number of Staff: -

Other

Iola Public Works

801 N Industrial
Iola, KS 66749

Number of Staff: -

Comments: This site is where the Iola Public Works Department keeps most of their equipment. This includes street sweepers, dump trucks, bucket trucks, electric trucks, backhoes/loaders, and lawn mowers.

This facility also has fuel tanks (gasoline and diesel) for the all city vehicles including public works, police, fire, medical, etc.

The utility office has utility records, and is located at Iola City Hall, 2 W Jackson.

Other

Iola Water Plant

1220 US Highway 54
Iola, KS 66749

Number of Staff: -

Name / Location (Physical Address)	Resources Located at Facility
<p>Comments: This site is a water treatment facility and electrical generating facility. It supplies the drinking water for the city of lola. It also uses two diesel generators to supply electric to the city of lola in times of need.</p> <p>lola is supplied electric by Westar, but the generators provide additional electric during high demand or during Westar outages.</p>	
<p>Other</p> <p>Jefferson Elementary 300 S Jefferson lola, KS 66749</p> <p>Number of Staff: - Comments: Grades 1-2</p>	
<p>Common Program Control Stations (CPCS)</p> <p>KIKS 101.5 Radio lola, KS 66749</p> <p>Number of Staff: -</p>	
<p>Other</p> <p>La Harpe City Hall 902 S Washington La Harpe, KS 66751</p> <p>Number of Staff: - Comments: Freestanding storm shelter southwest of city hall near the corner of Broadway and 10th.</p> <p>Shelter: 37.912683, -95.301141</p>	
<p>Shelter Location</p> <p>La Harpe City Park 600 S Lincoln La Harpe, KS</p> <p>Number of Staff: - Comments: Freestanding storm shelter at the corner of 7th and Lincoln.</p> <p>Shelter: 37.915191, -95.303373</p>	
<p>Other</p>	

Name / Location (Physical Address)	Resources Located at Facility
<p>La Harpe Police Department 902 S. Washington Avenue LaHarpe, KS 66751</p> <p>Number of Staff: -</p>	
<p>Other</p> <p>La Harpe Volunteer Fire Department 703 S Main La Harpe, KS 66751</p> <p>Number of Staff: -</p>	
<p>Shelter Location</p> <p>Lincoln Elementary 700 N Jefferson Iola, KS 66749</p> <p>Number of Staff: - Comments: Grades 3-4</p> <p>Iola Police Chief is in charge of opening the shelter.</p>	
<p>Shelter Location</p> <p>Lutheran Church 910 Amos Humboldt, KS</p> <p>Number of Staff: -</p>	
<p>Other</p> <p>Marmaton Valley Schools 128 W Oak Moran, KS 66755</p> <p>Number of Staff: - Comments: All Moran schools grades K-12 are on this campus.</p>	
<p>Shelter Location</p> <p>McKinley Elementary 209 S Kentucky Iola, KS 66749</p> <p>Number of Staff: - Comments: Grades PreK-K</p> <p>Iola Police Chief is in charge of opening the shelter.</p>	

Name / Location (Physical Address)	Resources Located at Facility
<p>Shelter Location</p> <p>Moran Ball Park Shelter 511 W Randolph Moran, KS</p> <p>Number of Staff: - Comments: Freestanding storm shelter located in the parking lot</p> <p>37.915039, -95.175693</p>	
<p>Other</p> <p>Moran Police Department 308 N Spruce Moran, KS 66755</p> <p>Number of Staff: -</p>	
<p>Shelter Location</p> <p>Moran Public Library 335 N Cedar Moran, KS</p> <p>Number of Staff: - Comments: Storm shelter southeast of the building.</p> <p>37.916028, -95.169528</p>	
<p>Other</p> <p>Moran Volunteer Fire Department 339 N Cedar Moran, KS 66755</p> <p>Number of Staff: -</p>	
<p>Other</p> <p>Savonburg Volunteer Fire Department 107 W Main Savonburg, KS 66772</p> <p>Number of Staff: - Comments: Part of Rural Fire District 3; has a second station in Elsmore.</p>	
<p>Other</p> <p>SEK Multi County Health Department 411 N. Washington Ave</p>	

Name / Location (Physical Address)	Resources Located at Facility
Iola, KS 66749 Number of Staff: -	
Shelter Location Stanley and 3rd Shelter Stanley and 3rd Gas, KS Number of Staff: - Comments: Shelter is located west of this intersection. 37.919391, -95.346424	
Emergency Operations Center State of Kansas EOC 2800 S.W. Topeka Boulevard Topeka, KS 66611 Number of Staff: -	
Other The Family Physicians 1408 East Iola, KS 66749 Number of Staff: - Comments: The Family Physicians offers a complete range of services, from obstetrical and newborn to geriatrics: <ul style="list-style-type: none"> • Obstetrical care • Newborn care • Geriatric care • School and Sports physicals • Infant, teen, and adult wellness checks • Treatment of acute and chronic conditions Procedures include: <ul style="list-style-type: none"> • Laceration repair 	

Name / Location (Physical Address)	Resources Located at Facility
<ul style="list-style-type: none"> • Skin lesion evaluation and removal (if needed) • Sprain and fracture treatment • Colonoscopy • Colposcopy • Pap smears • Obstetrical delivery, including C-section <p>We provide chronic disease management for many conditions, such as:</p> <ul style="list-style-type: none"> • Diabetes • Heart Disease • Asthma/COPD • Arthritis • Hypertension • Cholesterol-related disorders 	
<p>Shelter Location</p> <p>Walnut and Daly Shelter Walnut and Daly Gas, KS</p> <p>Number of Staff: - Comments: Shelter is located on Walnut, west of Daly, on the south side of the road.</p> <p>37.928004, -95.341517</p>	

2. Population Demographics

Allen County's population was estimated to be 12,519 in the year 2017, a decrease of 872, or -6.5%, over the previous five years.

According to the Kansas Division of the Budget, the 2017 population estimate for Allen County was 12,519. About 71.3% of the population lives within the cities, and about 28.6% live in the townships. The population density is lower than state and national averages, with 24.7 people per square mile.

According to the Census Bureau

- the racial origins as of 2017 are:

- White alone - 93.1%
- Black or African American alone - 2.1%
- American Indian and Alaska Native Alone - 1.0%
- Asian alone - 0.8%
- Native Hawaiian and other Pacific Islander alone - <0.1%
- Two or more races - 3.0%
- Hispanic or Latino - 3.5%
- Income and Poverty (2012 - 2016):
 - Median household income - \$40,911
 - Per capita income in the past 12 months - \$21,577
 - Persons in poverty - 15.5%
- Housing
 - Housing units (July 2017) - 6,330
 - Median gross rent (2012 - 2016) - \$576

Jurisdictions in Allen County include:

Municipalities:

City of Iola
 City of LaHarpe
 City of Gas
 City of Moran
 City of Savonburg
 City of Elsmore
 City of Humboldt
 City of Bassett

Townships:

Carlyle
 Cottage
 Deer Creek
 Elm
 Elsmore
 Geneva
 Humboldt
 Iola
 Logan

Marmaton
Osage
Salem

3. Vulnerable Needs

Allen County recognizes considerations must be made to reasonably accommodate vulnerable populations during emergencies. Allen County is engaged in a number of activities which aim to improve response plans and operations to accommodate the needs of those most vulnerable during an emergency event. ESF Annexes within this plan outline or identify guidance to better assist supporting vulnerable needs populations. Allen County at times the best support for such needs is to request assistance from regional and/or state partners. Specifically the following will be addressed in this EOP:

- Identification of Vulnerable populations: Basic Plan, Vulnerable Needs Planning System
- Notification: ESF 2
- Evacuation and Transportation: ESF 1
- Sheltering: ESF 6
- First aid and medical care: ESF 8
- Temporary lodging and housing: ESF 6
- Transition back to the community: ESF 14
- Recovery: ESF 14

G. Public Safety

The following is a list of public safety agencies within Allen County. They include law enforcement, medical services, fire districts, emergency management and communication and dispatching centers.

Name of Agency	Area Served	Description of Agency
Allen County Emergency Management	Allen County	Emergency Management
Allen County Law Enforcement Center	Allen County	Law Enforcement
Allen County Emergency Communications	Allen County	Emergency Communications
Allen County Emergency Medical Services	Allen County	Emergency Medical Services
Iola Fire Department	City of Iola	Fire Suppression
La Harpe Volunteer Fire Department	NC Allen County	Fire Suppression
Moran Volunteer Fire Department	NE Allen County	Fire Suppression
Elsmore/Savonburg Volunteer Fire Department	SE Allen County	Fire Suppression
Allen County Rural Volunteer Fire Department	NW Allen County	Fire Suppression
Humboldt Volunteer Fire Department	SW Allen County	Fire Suppression

Moran Police Department	City of Moran	Law Enforcement
Iola Police Department	City of Iola	Law Enforcement
Humboldt Police Department	City of Humboldt	Law Enforcement
La Harpe Police Department	City of La Harpe	Law Enforcement

H. Education

The following is a list of educational agencies located within Allen County.

Name of School District	Area Served	Description of District
USD 257	Iola Area	High School, Middle School, Elementary (4)
USD 256	Moran Area	High School, Middle School, Elementary (2)
USD 258	Humboldt Area	High School, Middle School, Elementary
Allen Community College	Regional	College

I. Culture, Arts and Humanities

The following is a list of culture, art and humanity agencies located within Allen County.

Name of Agency	Area Served	Description of Agency
Bowlus Fine Arts	Allen County	Host various musical and theatrical productions, as well as art exhibits, and other community based programs.

J. Planning Assumptions

The preparation of the EOP was guided by several assumptions that address a range of issues that potentially impact response and recovery capabilities and the concept of operations. These assumptions include:

- Incidents are best managed at the lowest possible geographic, organizational and jurisdictional level.
- A disaster may occur with little or no warning, and may escalate more rapidly than the ability of local government to effectively respond.
- Achieving and maintaining effective citizen and community preparedness reduces the immediate demands on response organizations. This level of preparedness requires continued public awareness and education programs to ensure citizens will take appropriate advance actions to reduce their vulnerability, especially during the initial days (first 72 hours) after disaster impact.
- Disasters may involve multiple jurisdictions simultaneously impacting the County.
- Disasters will require significant information sharing across jurisdictions and between the public/private sector.
- Allen County will utilize available resources fully before requesting state and/or federal assistance.

- Mutual Aid Agreements will be implemented in those instances when locally available resources are depleted or need augmentation.
- The County will coordinate all public information activities during an emergency.
- Disasters may attract a sizeable influx of spontaneous volunteers and donations.
- Widespread damage to commercial telecommunications facilities may occur and the ability of governmental response and emergency response agencies to communicate may be impaired.
- Homes, public buildings, and other critical facilities and equipment may be destroyed or severely damaged.
- Debris may make streets and highways impassable, seriously impeding the movement of emergency supplies and resources.
- Public utilities may be damaged and may be either fully or partially inoperable.
- Many County emergency personnel may be victims of the emergency, preventing them from performing their assigned emergency duties.
- Numerous separate hazardous conditions and other emergencies could result from the major event, further complicating the response efforts.
- People may be forced from their homes and large numbers of people may be killed or injured.
- Many victims may be in life-threatening situations requiring immediate rescue and medical care.
- There may be shortages of a wide variety of supplies necessary for emergency survival.
- Hospitals, nursing homes, pharmacies and other health/medical facilities may be severely damaged or destroyed; and the number of victims requiring medical attention may overwhelm those that do remain in operation.
- Normal food processing and distribution capabilities may be severely damaged or destroyed.
- Damage to fixed facilities that generate, produce, use, store or dispose of hazardous materials could result in the release of hazardous materials into the environment.
- Near-total disruption of energy sources and prolonged electric power failures may occur.
- Initially, emergency response will focus on lifesaving activities. County officials will work toward restoring order and control in the disaster area.
- In major and catastrophic disasters the Allen County Emergency Operations Center will become the central point and control for County response and recovery activities.

- The Allen County Emergency Operations Center will be activated and staffed with agencies organized into specific ESFs. The coordinating agency for each support function is responsible for coordinating the planning and response activities for all the agencies of the function.
- The County will coordinate with State and Federal personnel to expedite recovery.
- Damage assessments will be conducted as soon as weather or the situation permits.
- The County will work to reduce its vulnerability and risk to hazards through proactive mitigation actions and activities.
- All levels of government share the responsibility for working together in mitigating, preparing for, responding to, and recovering from disasters. The emergency plans and procedures referred to in the Allen County EOP have been maintained by those organizations having responsibility, are in coordination with the EOP, and are exercised on a regular basis.
- Those individuals and organizations with responsibilities identified in the EOP (or in plans that support of the EOP) are sufficiently trained and prepared to perform their respective responsibilities.

K. Pets and Service Animals

This plan takes into consideration the needs of individuals with disabilities relying on service animals. The Americans with Disabilities Act (ADA) protects the rights of all individuals with disabilities and requires that State and local governments comply with Title II of the ADA in the emergency and disaster-related programs, services, and activities they provide.

The sheltering and protection of companion animals are the primary responsibility of their owners. When owners are unable to provide for the care and needs of their household pets and service animals, the local jurisdictions will provide assistance as outlined in the Pets Evacuation and Transportation Standards Act of 2006 (PETS) and FEMA DAP 9523.19. The Pets Evacuation and Transportation Standards Act of 2006 requires that local governments plan for sheltering and care of household pets and service animals during emergencies where shelters are established. Allen County has included pet sheltering as part of ESF 6: Mass Sheltering Annex. The following is specifically addressed in ESF 6:

- Pre-event planning
- Animal sheltering operations
- Animal registration and return
- Coordination with human shelters

FEMA Disaster Assistance Policy 9523.19

The Policy identifies the expenses related to state and local governments' emergency pet evacuation and sheltering activities that are eligible for reimbursement following a major disaster declaration under Category B, Emergency Protective Measures, and provisions of the Public

Assistance Program. The terms household pet, service animal, and congregate household pet shelters are defined. The policy details eligible reimbursements related to shelter facilities, supplies and commodities, eligible labor, equipment, emergency veterinary services, transportation, shelter safety and security, cleaning and restoration, and the removal and disposal of animal carcasses.

Estimated Pet Population

The following estimates are based on formulas taken from the American Veterinary Medical Association's, *US Pet Ownership & Demographics Sourcebook* (all figures rounded up):

Dogs - 2,844
Cats - 3,185
Birds - 671
Rabbits/Ferrets - 123
Rodents - 123
Reptiles - 80
Fish - 336

III. ROLES AND RESPONSIBILITIES

A. Federal Government

The federal government is responsible for:

- Preventing terrorist attacks within the United States through the Department of Homeland Security; reducing the vulnerability of the nation to terrorism, natural disasters, and other emergencies; and minimizing the damage and assisting in the recovery from emergencies.
- Providing emergency response on federally owned or controlled property, such as military installations and federal prisons.
- Providing federal assistance as directed by the President of the United States under the coordination of the United States Department of Homeland Security, Federal Emergency Management Agency and in accordance with National Response plans.
- Identifying and coordinating provision of assistance under other federal statutory authorities.
- Providing assistance to the State and local governments for response to and recovery from a commercial radiological incident consistent with guidelines as established in the current Federal Radiological Emergency Response Plan and the National Response Plan.
- Managing and resolving all issues pertaining to a mass influx of illegal aliens.

- Providing repatriation assistance to U.S. citizens (including noncombatants of the U.S. Department of Defense) evacuated from overseas areas The U.S. Department of Health and Human Services (DHHS), in coordination with other designated federal departments and agencies, is responsible for providing such assistance.

B. State Government

As a State's Chief Executive, the Governor is responsible for the public safety and welfare of the people of Kansas. The Governor:

- Is responsible for coordinating State resources to address the full spectrum of actions to prevent, prepare for, respond to, and recover from incidents in an all-hazards context to include terrorism, natural disasters, accidents, and other contingencies.
- Has power to make, amend, and rescind orders and regulations under a Governor's emergency declaration.
- Provides leadership and plays a key role in communicating to the public and in helping people, businesses, and organizations cope with the consequences of any type of declared emergency within Kansas.
- Encourages participation in mutual aid and implements authorities for the State to enter into mutual aid agreements with other States, tribes, and territories to facilitate resource-sharing.
- Is the Commander-in-Chief of State military forces (National Guard when in State Active Duty or Title 32 Status and the authorized State militias).
- Requests Federal assistance when it becomes clear that State or tribal capabilities will be insufficient or have been exceeded or exhausted.

The Adjutant General's Office, Kansas Division of Emergency Management is responsible for implementing all policy decisions relating to emergency management. These decisions are then relayed to the tasked state agencies. Those emergencies relating to local matters will be coordinated with local emergency management.

C. County Government

County governments are responsible for:

- Maintaining an emergency management program at the county level involving all government, private and volunteer organizations which have responsibilities in the comprehensive emergency management system within the county.
- Coordinating the emergency management needs of all municipalities within the county and working to establish intra-county Mutual Aid Agreements to render emergency assistance.
- Implementing a broad-based public awareness, education and information program designed to reach all citizens of the county, including those needing special media

formats, who are non-English speaking (including persons who do not use English as their first language), and those with hearing impairment or loss.

- Coordinating mutual aid activities within Allen County to ensure the provision of supplemental emergency aid and assistance.
- Maintaining an emergency management program that is designed to avoid, reduce and mitigate the effects of hazards through the enforcement of policies, standards and regulations.
- Maintaining cost and expenditure reports associated with disasters, including resources mobilized as a result of Mutual Aid Agreements.
- Coordinating public information activities during disasters.
- Developing and maintaining systems to coordinate the provision of shelters and mass care to those displaced by disasters.

Allen County departments have specific responsibilities during disasters and/or during EOC activations, the everyday organizational structure of Allen County government remains in effect during disaster situations. However, certain functions of various departments may be modified or suspended to meet the needs of the disaster situation.

D. Municipal Government

Cities are responsible for ensuring the safety and well-being of their citizens, as well as providing initial response, within city capabilities, in the case of emergency/disaster events. At a minimum, cities should establish emergency response policies and procedures for their jurisdiction. Specific responsibilities of cities include:

- Appoint and support a qualified person to serve as the City Emergency Management Liaison. This position serves as the primary emergency management point of contact between the City and the County and actively participates in the emergency management system.
- Coordinate and integrate emergency management activities of the city with county emergency management through all phases of emergency management (mitigation, preparedness, response, & recovery).
- Provide Allen County Emergency Management with current copies of the city EOP (or EOGs/SOPs), emergency contact information, and lists of critical resources.
- Ensure incident management activities will be initiated and conducted using the concepts and principles identified by the National Incident Management System (NIMS).
- Ensure all responders have the appropriate level of NIMS and hazardous materials training.
- Train damage assessment teams (for cities desiring to field their own teams) and coordinate efforts with Allen County's overall damage assessment process.

- Ensure that Allen County Emergency Management is kept informed of situations that require (or may potentially require) countywide coordination and/or the activation of the Allen County Emergency Operations Center.
- Ensure that, during a disaster, response activities (including requests for assistance, and public information efforts) are coordinated with Allen County and that situation reports, damage assessments, and requests for County, State and/or Federal assistance are channeled through Allen County.

E. Special Districts

Special districts (such as Soil and Water Conservation, Water Management, Mosquito Control, Fire and Rescue, and School) are responsible for establishing liaisons with Allen County and its organizations to support emergency management capabilities within Kansas. Special districts that involve inter-jurisdictional authority can provide resources and services to support other functionally related systems in times of disaster.

F. Private Sector

It is encouraged that members of the Private Sector:

- Coordinate with government agencies to ensure a broad and comprehensive coverage of assistance during emergencies.
- Provide and coordinate relief not provided by government on a complimentary and supplementary basis.
- Certain organizations are required by existing law and regulation to bear the cost of planning and response to incidents, regardless of cause.
- Unless the response role is inherently governmental (e.g., law enforcement, etc.), private-sector organizations are encouraged to develop and maintain capabilities to respond to and manage a complete spectrum of incidents and emergencies.
- Develop Mutual Aid Agreements and Memorandums of Understanding for actions performed during emergencies.

G. Non-Government and Volunteer Organizations

- Coordinate with government agencies to ensure a broad and comprehensive coverage of assistance and relief during emergencies.
- Provide and coordinate relief not provided by government on a complementary and supplementary basis.
- Develop Mutual Aid Agreements and Memorandums of Understanding of duties and areas of responsibilities to be performed during an emergency.

H. Hospitals, Nursing Facilities and Assisted Living Facilities

These facilities are responsible for the safety and well-being of visitors and tenants to their facilities. They have a state mandate to maintain an emergency operations plan.

I. School Districts

School districts are responsible for the safety and well-being of students, staff & visitors to their facilities. Emergency plans should be developed taking into account those hazards to which schools might reasonably be exposed. The districts are encouraged to be proactive in developing and implementing these plans.

J. Legal Affairs

The Allen County Counselor is responsible for providing legal advice and guidance to emergency management and the Allen County Board of County Commission on all emergency management issues and concerns. Allen County Counselor is responsible for supporting requests about actions that require a legal opinion regarding jurisdictional policy and authority by ordinances, statutes and under state and federal laws (e.g., evacuations, quarantines, etc.).

K. Emergency Support Functions (ESFs)

ESF Coordinating Agency

The ESF coordinator is the agency/organization with coordination responsibilities for the assigned ESF throughout the preparedness, response, and recovery phases of incident management. Responsibilities of the ESF coordinator include:

- Coordination before, during, and after an incident, including pre-incident planning and coordination.
- Maintaining ongoing contact with ESF primary and support agencies.
- Conducting periodic ESF meetings and conference calls.
- Coordinating efforts with corresponding private-sector organizations.
- Coordinating ESF activities relating to catastrophic incident planning and critical infrastructure preparedness, as appropriate.
- Managing mission assignments and coordinating with primary and support agencies, as well as appropriate State officials, operations centers, and agencies.
- Ensuring financial and property accountability for ESF activities.

ESF Primary Agencies

An agency designated as an ESF primary agency is chosen on the basis of its authorities, resources, and/or capabilities. When an ESF is activated in response to an incident, the primary agency is responsible for:

- Supporting the ESF coordinator and coordinating closely with the other primary and support agencies.
- Providing staff for the operations at fixed and field facilities.
- Notifying and requesting assistance from support agencies.
- Working with appropriate private-sector organizations to maximize use of all available resources.
- Support and keep other ESFs and organizational elements informed of ESF operational priorities and activities.
- Conducting situational and periodic readiness assessments.
- Executing contracts and procuring goods and services as needed.
- Participate in planning for short- and long-term incident management and recovery operations.
- Maintaining trained personnel to support interagency emergency response and support teams.
- Identifying new equipment or capabilities required to prevent or respond to new or emerging threats and hazards, or to improve the ability to address existing threats.

ESF Support Agencies

Support agencies are those entities with specific capabilities or resources that support the primary agency in executing the responsibilities of the ESF. When an ESF is activated, support agencies are responsible for:

- Conducting operations, when requested by the EOC consistent with their own authority and resources.
- Participate in planning for short- and long-term incident management and recovery operations and the development of supporting operational plans, SOPs, checklists, or other job aids, in concert with existing first-responder standards.
- Assisting in situational assessments.
- Furnishing available personnel, equipment, or other resource support as requested by the EOC.
- Providing input to periodic readiness assessments.
- Maintaining trained personnel to support interagency emergency response and support teams.
- Identifying new equipment or capabilities required to prevent or respond to new or emerging threats and hazards, or to improve the ability to address existing threats.

L. CITIZEN INVOLVEMENT

The public is responsible for preparing for disasters just as the various levels of government do. Specifically, individual, family, and/or business plans need to be developed and maintained to ensure the appropriate level of preparedness.

Strong partnerships with citizen groups and organizations provide support for incident management prevention, preparedness, response, recovery, and mitigation.

Vulnerable needs population citizens are encouraged to register their information with Allen County Emergency Management for disaster planning and response purposes.

IV. METHOD OF OPERATIONS

A. General

Allen County uses the nearest appropriate responder concept (likely to be a county, municipal, state or nationally available resource) when responding to any threat, event, or disaster. In most situations, Allen County agencies will be the first and primary responders, and will be required to exceed their abilities or deplete their resources before requesting state assistance. Under some rare circumstances state or federal agencies may have the primary jurisdiction for the overall response effort. However Allen County resources will likely provide the first response for all incidents impacting the jurisdictions.

1. Non-Disaster Daily Operations

Day to day operations of Allen County, absent of a declaration of State or Local Disaster Emergency is under the authority of the local governing body.

A proactive day-to-day disaster planning process is in place using the following resources:

- Local Emergency Planning Committee (LEPC)
- The Local Emergency Planning Council prepares regional hazardous materials emergency plans that indicate the facilities that use, produce, or store hazardous substances that are present in the jurisdiction.

LEPC serves as the repository for regional reports filed under Title III of the Emergency Planning and Community Right-To-Know Act of 1986 (EPCRA). LEPC directs regional Title III implementation activities and performs associated outreach functions to increase awareness and understanding of and compliance with the EPCRA program.

It is the responsibility of governments of Allen County and its communities to protect life and property from the effects of hazardous events. This Plan is based on the concept that emergency functions of responding agencies will generally parallel their normal, day-to-day functions. To the extent possible, the same personnel and material resources will be employed in both cases. Day-to-day functions that do not contribute directly to the emergency operation may be suspended for the duration of any emergency. Efforts that would normally be required of those functions will be re-directed to accomplish the emergency task assigned.

This plan provides assistance in day-to-day operations by providing each agency their responsibilities during an emergency. This allows agencies to construct programs, strategies and methods which allow day-to-day responsibilities to compliment emergency operations.

2. Emergency Operations

In accordance with KSA 48-932, the Chairman of the Allen County Board of County Commission may declare a state of local disaster emergency within Allen County. Such declaration shall be based on the judgment that a state of local disaster emergency is necessary to deal with a current or imminent emergency/disaster situation.

Allen County Emergency Management will be responsible for preparing any disaster declarations. A declaration of a state of local disaster emergency shall implement the response and recovery elements of this plan and any applicable emergency operations plans. Subject to K.S.A. 48-932, the Chairman of the Allen County Board of County Commission may issue any order deemed necessary for the efficient and effective management for the protection of life or property or for the general public health and welfare.

The Allen County EOP may be activated by the following positions in order of succession:

1. The Chairman of the Allen County Board of County Commission
2. The Director of Allen County Emergency Management
3. The Coordinator of Allen County Emergency Management

Response

The organized structure for response to an emergency/disaster is under the leadership of the Allen County Board of County Commission who appoints the County Emergency Management Director overall coordination authority for the incident. The agencies, through the ESF structure, operate from the Allen County Emergency Operations Center and support Allen County Emergency Management. The management structure designated to respond to emergency/disasters is coordinated by the staff of Allen County Emergency Management.

Initial and subsequent notification procedures have been provided to the 24 hour Allen County Warning Point for initial contacts based on the type of event. Additional notifications are made as requested by the Incident Commander or Emergency Management Coordinators.

Disaster response and recovery agencies identify resources, training needs, or planning activities to Allen County Emergency Management. The Allen County Emergency Operations Center will be activated for actual or potential events that threaten Allen County. The level of activation will be determined by the Emergency Management Coordinators based on the emergency or disaster event.

The following are possible criteria for activation of the Allen County Emergency Operations Center:

1. A threat (or potential threat) increases the risk in Allen County

2. Coordination of response activities are needed
3. Resource coordination is needed to respond to an event
4. Conditions are uncertain or could possibly escalate
5. A County emergency/disaster declaration is made
6. At the discretion of any of the individuals authorized to activate the EOC

The Allen County Emergency Operations Center may be activated or deactivated by any of the following individuals:

- Director - Allen County Emergency Management
- Coordinator - Allen County Emergency Management
- Commission Chair - Allen County Commissioners
- Commissioner - Allen County Commissioners
- Commissioner - Allen County Commissioners

The Allen County Emergency Operations Center utilizes 3 levels of activation:

- **Watch:** When conditions indicate an event/disaster is imminent. Notification will be made to those agencies that will need to take action as part of their normal responsibilities. The Allen County Emergency Operations Center will be staffed by emergency management personnel.
- **Partial-Activation:** When conditions indicate an event/disaster is very imminent or has occurred. Emergency management personnel and essential ESFs are represented in the Allen County Emergency Operations Center.
- **Full-Scale Activation:** Any disaster/emergency that will require large-scale mutual aid and possible State and Federal assistance in response and recovery. Emergency management personnel and essential ESFs are represented in the Allen County Emergency Operations Center.

The Allen County Emergency Operations Center is located at:

Allen County Emergency Operations Center
410 N State
Iola, KS 66749

The facility serves as the coordination, command and control center for Allen County, is staffed when the need arises, and serves as the 24 hour Allen County Warning Point for initial notification and warning of emergencies and disasters.

Allen County operates under the ESF concept. Each ESF contained in this plan identifies the coordinating, primary and support agencies required to carry out the responsibilities of the ESF. These agencies are responsible for preparing additional operating guides, checklists, staffing patterns or resource requirements needed to complete their assignments. Each agency is responsible for carrying out the tasks assigned by this EOP, with the coordinating agency having primary responsibility for coordinating that effort. A comprehensive list of ESFs and their responsibilities can be found in the file archive as an attachment to this plan.

During activation, the Allen County Emergency Operations Center provides the core emergency function coordination, communication, resource dispatch and tracking; information collection, analysis and dissemination; multi-agency coordination and joint information coordination. Field Operations will be managed through the Incident Command System (ICS) and is discussed below.

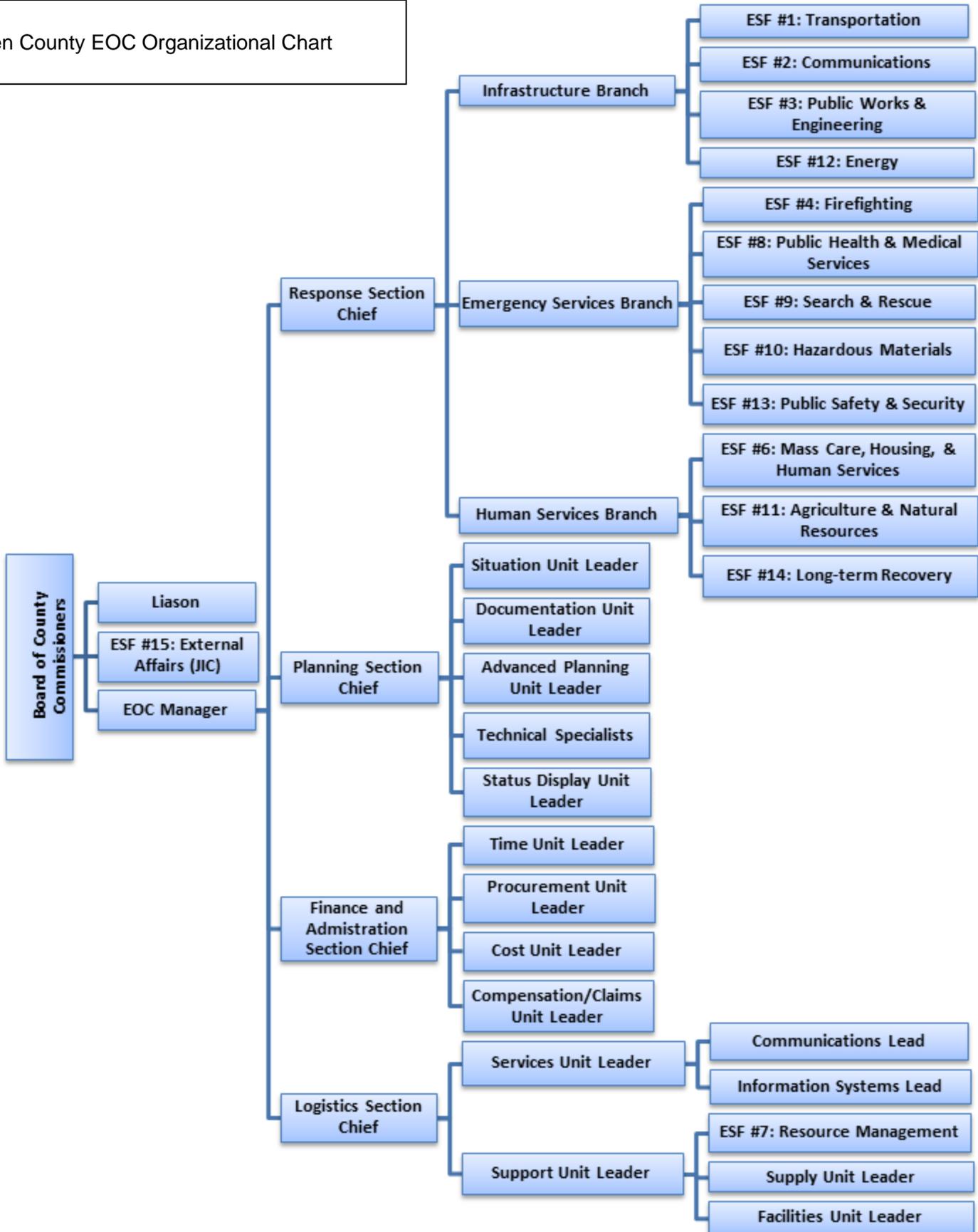
EOC Organizational Structure

The EOC staffing level and composition is contingent on the specific requirements of an incident. The organizational structure of the EOC is modular, extending to incorporate all elements necessary for the type, size, scope, and complexity of a given incident. While any configuration of functional units may be used in the EOC, the core organizational structure of the EOC is organized by Sections and ESF teams. While an organizational chart is provided below, the various functional elements are activated based on need. The organizational structure can be condensed, expanded, or reconfigured as needed.

While the structure is flexible, it is always organized around five core functions:

- **EOC Management**: This component is responsible for the overall disaster policy and coordination. Specific functions include oversight of the EOC and coordinates public information with ESF 15. EOC Management is led by the EOC Director. This position is staffed by a designated responsible agency.
- **Operations Section**: The purpose of this section is to support field operations and coordinate countywide response activities through the implementation of the EOC Action Plan. This section is led by the Operations Section Coordinator which is staffed by a designated responsible agency.
- **Planning Section**: The purpose of this section is to collect, evaluate, process, and disseminate information for use in the EOC. This section is led by the Planning Section Coordinator which is staffed by a designated responsible agency.
- **Logistics Section**: This section supports operational activities through the provision of supplies, equipment, facilities, personnel, mutual aid, and other support and services necessary for disaster response and recovery. This section is led by the Logistic Sections Coordinator which is staffed by a designated responsible agency.
- **Finance Section**: The finance section is responsible for the coordination of the financial planning, operations, and reporting services. This section is led by the Finance Section Coordinator which is staffed by Allen County Treasurer.

Allen County EOC Organizational Chart



Each agency responding will report back to the Allen County Emergency Operations Center through their liaison who is the Point of Contact (POC) for each respective agency or organization in either a single or Unified Command Structure. These reports are later synchronized and information is provided to mutual aid partners, adjacent counties, and the Adjutant General's Office, Kansas Division of Emergency Management to provide visibility of emergency operations.

During the response phase and upon declaration of a local state of emergency, the Allen County Board of County Commission has ultimate authority. Allen County Emergency Management reports directly to the Allen County Board of County Commission and then provides overall direction to the Allen County Emergency Operations Center.

All municipalities, City departments, constitutional officers, agencies and other organizations fall under the direction of the coordinating agency designated in the plan. The Coordinator of Allen County Emergency Management will coordinate with State, Federal and other outside agencies.

3. Field Operations

Field Operations will be managed through the Incident Command System (ICS). The ICS that has been implemented in Allen County and utilizes common terminology; is modular and scalable; incorporates measurable objectives; provides for a manageable span of control; and relies on the Incident Action Plan (IAP) as the principal tool for communicating and carrying out operational objectives in an incident. The incident may be controlled by local emergency responders or with other agencies through the mutual aid system. If the resources available at the field response level are not sufficient to mitigate the situation, the Incident Commander may request, through appropriate channels, that the Allen County Emergency Operations Center be activated to support the field operations.

Response to an incident by single discipline agencies (i.e., fire, law enforcement, EMS) will utilize a single Incident Commander within the ICS structure. As the incident progresses to include multiple jurisdictions and disciplines, a Unified Command will be used to the extent possible, and as deemed necessary.

During a single discipline response to an incident, the first on-scene emergency responder with management responsibilities will take the necessary steps to establish an Incident Command Post (ICP), report a scene size-up, activate the appropriate ICS organizational elements required for incident management, delegate authority within the ICS organizational structure, and develop incident objectives on which subsequent incident action planning will be based.

Each agency deploying to the field will report back to the Allen County Emergency Operations Center through their liaison who is the Point of Contact (POC) for each respective agency or organization in either a single or Unified Command Structure.

a. Area of Operations

An area of operations will be established by the Incident Commander. This will vary depending on the size and magnitude of the event. Once established, or changes made to an existing area of operations, it will be communicated to all responders.

b. Area Command

An Area Command (AC) will be activated if an incident is not site specific (i.e., pandemic outbreaks), the incident is extremely large and involves multiple ICS organizations, or there are multiple incidents that are being handled by separate ICS organizations. If the incidents are multi-jurisdictional, then a UC will be established within the AC. Therefore, the AC has the responsibility to:

- Set overall incident-related priorities
- Allocate critical resources according to priorities
- Ensure that incidents are properly managed
- Ensure that incident management objectives are met and do not conflict with each other or with agency policy
- Identify critical resource needs and report them to EOCs and/or multi-agency coordination entities
- Ensure that short-term emergency recovery is coordinated to assist in the transition to full recovery operations

c. Multi-Agency Coordination Center

A key component of NIMS is the development of a multi-agency coordination system that integrates the operations and functions of the Allen County Emergency Operations Center and field operations, guided by the principles embedded in the Incident Command System. In most cases, emergencies are handled by local fire departments, law enforcement agencies, medical service agencies, and communication/dispatch centers; but in larger emergencies or disasters, additional coordination support is required. In these situations, entities such as city EOCs and/or the Allen County Emergency Operations Center have critical roles in an emergency.

The County's incident management responsibility is directed and managed through Allen County Emergency Management. As a multi-agency coordination entity, Allen County Emergency Management will coordinate and manage disaster operations through the Allen County Emergency Operations Center to:

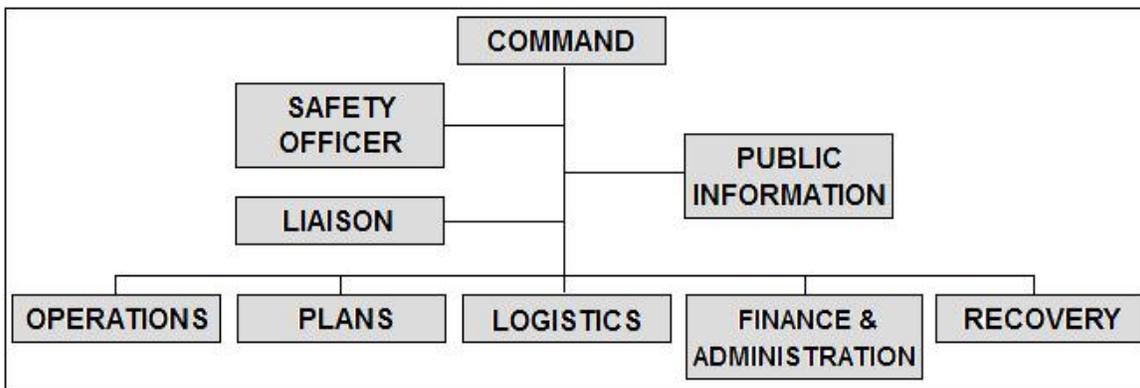
Ensure that each agency involved in incident management activities is providing appropriate situational awareness and resource status information to Allen County Emergency Operations Center

- Establish priorities between incidents and/or Area Commands in concert with the Incident Command or Unified Command involved
- Acquire and allocate resources required by incident management personnel in coordination with the priorities established by the IC or UC
- Anticipate and identify future resource requirements

- Coordinate and resolve policy issues arising from the incident(s)
- Provide strategic coordination as required
- Coordinate briefings, message tracking, situational reports, and establish a common operating picture

Following an incident, plans, procedures, communications, staffing and other capabilities necessary for improved incident management are coordinated through Allen County Emergency Management. These tasks are accomplished by the Allen County Emergency Operations Center by ensuring the ability to perform four core functions:

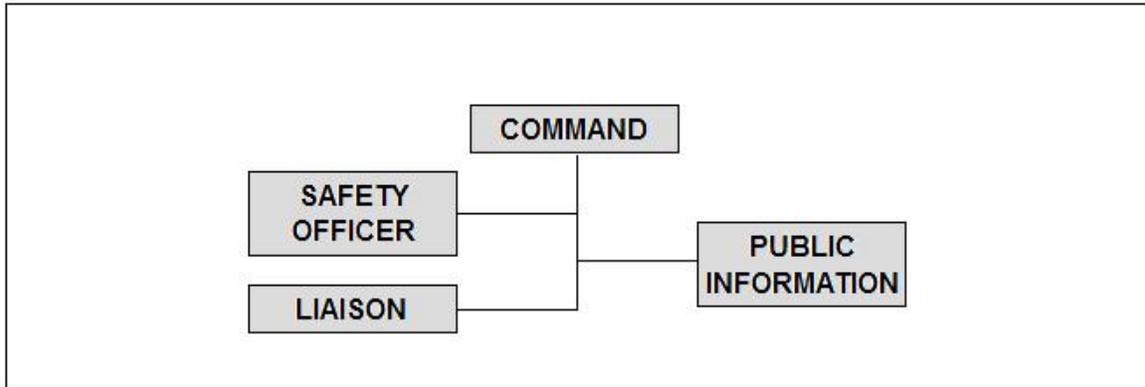
- Coordination
- Communications (that are reliable and contain built-in redundancies)
- Resource dispatch and tracking
- Information collection, analysis, and dissemination



Command Staff

The Command Staff function will be conducted in two ways: 1) as a Single Command (used when an incident occurs within single jurisdiction, and there is no jurisdictional or agency overlap, and a single IC can be designated); or 2) Unified Command (used when there are multiple agencies and multiple jurisdictions, and a single set of objectives need to be developed to guide incident management).

COMMAND STAFF



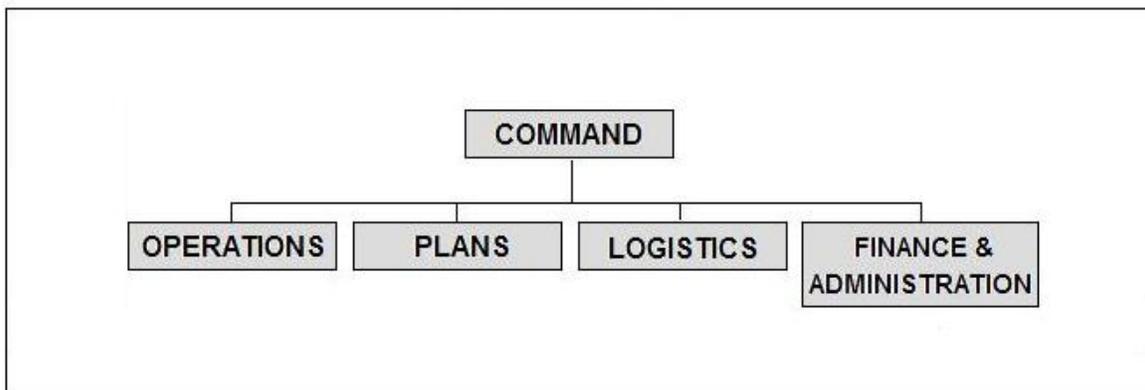
General Staff

The General Staff positions will include the following sections:

- Operations Section
- Planning Section
- Logistics Section
- Finance / Administration Section

The scope, direction, and control of these sections will follow established ICS procedures.

GENERAL STAFF



4. Joint Information Center

The Joint Information System (JIS) provides the mechanism for integrating public information activities among Joint Information Centers (JIC), across jurisdictions, and with private-sector and non-governmental organizations.

Allen County has implemented and institutionalized processes, procedures and plans for its JIC and can be referenced in the Annex for Emergency Support Function 15.

When the Allen County Emergency Operations Center is activated, the Coordinator of Allen County Emergency Management or the Public Information Officer may activate the Joint Information Center (JIC). When the JIC is in operation, it serves as the central point of public information collection and dissemination. The JIC functions as part of the Command in the Allen County Emergency Operations Center and will coordinate the release of non-operational information.

Depending on the incident, representatives from each jurisdiction, agency, private sector organization, and non-governmental organization involved in incident management activities will be notified and asked to have their JIC representative respond to the Allen County Emergency Operations Center within a reasonable period of time. Communication will be accomplished via the Emergency Alert System, radio, cable override, television, fax, Internet, telephone or any other means available. When the JIC is activated, the Public Information Officer or his/her designee will notify media outlets that all media inquiries are to be directed to the JIC and that the JIC will be releasing media updates on a routine basis and when noteworthy events take place. Members of the media will not be allowed access to the Allen County Emergency Operations Center.

More information on public awareness and education can be found in ESF 15, External Communications. More information on communication plans and protocols can be found in ESF 2, Communications.

B. Coordination, Direction and Control

1. County Level

Information Collection and Dissemination

Initial notification of incidents at the local level are accomplished in a variety of ways including public safety radio, television, radio, broadcast, fax, etc.

Responsibility for notification of most incidents is accomplished through the Allen County communication center. Other agencies with responsibilities for notification include the National Weather Service and Kansas Highway Patrol.

Allen County Emergency Communications will be responsible for notifying response and emergency management personnel when the threat of a disaster is imminent.

- **Internal:** Response agencies will be notified from the communication center as required by the nature of the disaster.

- **External:** It is the responsibility of Allen County Emergency Management to notify the appropriate agencies outside of the jurisdiction such as Adjutant General's Office, Kansas Division of Emergency Management, State Emergency Response Commission (SERC), and the United States Department of Agriculture (USDA).

The Allen County communication center provides communications essential for the city and county governments to communicate with all governmental entities. This information is then passed along to the public via siren, notification system, radio, NOAA radio, television, social media alerts, etc.

The media assume a vital role in dispersing information to the public. Allen County Emergency Management works closely with local media providers to ensure timely and accurate information is provided to the public.

Information collection needs and priorities will include:

1. Life safety
2. Incident security and stability
3. Property and environmental protection

Direction and Control

Impacted entities will coordinate the emergency response efforts within their political jurisdiction (county and municipalities).

The Incident Command System (ICS) and National Incident Management System (NIMS) will be used to coordinate emergency response and recovery operations at the disaster scene(s). The ICS/NIMS organization will maintain communications and coordination with the Allen County Emergency Operations Center at all times as detailed by this plan.

Allen County Emergency Management may activate Mutual Aid Agreements with neighboring jurisdictions. They may also recommend that the Allen County BOCC declare a local state of emergency and make a formal request for state assistance. The following positions are authorized to request resources by contacting Adjutant General's Office, Kansas Division of Emergency Management.

1. The Allen County Director of Emergency Management
2. The Allen County Coordinator of Emergency Management

To request state assistance, Allen County must meet the following parameters:

1. Exhausted or will likely exhaust Allen County resources
2. Exhausted or will likely exhaust mutual aid resources
3. Exhausted or will likely exhaust contractual resources
4. The requested assistance is not available at the local level

Allen County Emergency Management is delegated policy-making authority and can commit Allen County resources at the Allen County Emergency Operations Center as well as routine management and operation of the facility. The Coordinator of Allen County Emergency Management may issue mission assignments to the ESFs to perform duties consistent with Allen County policy. Mission assignments and mutual aid assistance is tracked at the Allen County Emergency Operations Center.

Coordination of County-wide protective actions will occur among all affected risk and host areas and Allen County Emergency Operations Center under the direction and control of Allen County Emergency Management. Areas not impacted by these events may be requested to provide assistance. Prior to an evacuation and under the direction of the Coordinator of Allen County Emergency Management, the Allen County Emergency Operations Center will implement coordination on issues which may include, but not limited to: lifting of tolls, deploying and pre-deploying personnel, identifying evacuation routes, ensuring the sufficiency of fuel, address emergency medical issues, and initiate procedures for notification to the public.

The Coordinator of Allen County Emergency Management may authorize a field operations response in or near the impacted area. Field operations will be under the direction and control of the Incident Commander and may involve the deployment and staging of personnel and resources in the impacted area.

Initial planning for recovery begins before an emergency event impacts Allen County. While response actions necessary to protect public health and safety are being implemented, the recovery section within the Allen County Emergency Operations Center begins coordination and implementation of the recovery programs.

In the event state and federal assistance is required by Allen County, the State Coordinating Officer will interface directly with representatives of the federal government.

In the event a request for disaster assistance comes from the governor of another state, the Governor of the State of Kansas may order the mobilization of State and local resources under the Emergency Management Assistance Compact to be deployed to the impacted state. The management and coordination of these resources will be administered through the Response and Recovery Section under the direction of the Response and Recovery Director located at Adjutant General's Office, Kansas Division of Emergency Management.

2. Coordinating Agencies

The Coordinator of Allen County Emergency Management designates the coordinating agencies for each emergency support function to coordinate the activities of that support function.

Coordinating Agency Listing for Emergency Operations Plan	
FUNCTIONAL ANNEX	COORDINATING AGENCY
ESF 1 - Transportation	Allen County Public Works
ESF 2 - Communications	Allen County Emergency Communications
ESF 3 - Public Works and Engineering	Allen County Public Works
ESF 4 - Firefighting	Iola Fire Department
ESF 5 - Emergency Management	Allen County Emergency Communications
ESF 6 - Mass Care, Housing and Human Services	Allen County Emergency Management

ESF 7 - Resource Support	Allen County Emergency Management
ESF 8 - Public Health and Medical Services	Allen County Health Department
ESF 9 - Search & Rescue	Iola Fire Department
ESF 10 - Oil and Hazardous Materials	Iola Fire Department
ESF 11 - Agriculture and Natural Resources	Allen County Extension Office
ESF 12 - Energy and Utilities	Allen County Emergency Management
ESF 13 - Public Safety and Security	Allen County Sheriff's Office
ESF 14 - Long-Term Community Recovery	Allen County Emergency Management
ESF 15 - External Communication	Allen County Sheriff's Office

Upon activation of the Allen County Emergency Operations Center, the primary agency for the emergency support functions will send representatives to the Allen County Emergency Operations Center to coordinate activities. The coordinating agency determines which primary and support agencies are required at the Allen County Emergency Operations Center.

The coordinating agency for the Emergency Support Functions will be responsible for collecting all information related to the disaster and providing it to Allen County Emergency Management.

3. Intergovernmental Mutual Aid

Mutual Aid Agreements and Memoranda of Understanding are essential components of emergency management planning, response, and recovery activities.

These agreements provide reciprocal emergency aid and assistance during an emergency or disaster. They can increase available resources and improve response and recovery efforts. A complete list of Mutual Aid Agreements in effect for Allen County related to emergency management can be found in Section VII-Authorities and References of this EOP. In addition, these agreements are available for review in their entirety at the Allen County Emergency Operations Center.

State-Wide Mutual Aid System

KSA 48-948 through 48-958 establishes the statewide Kansas mutual aid system which states:

"The system shall provide for mutual assistance among the participating political subdivisions in the prevention of, response to and recovery from any disaster that results in a formal state of emergency in a participating political subdivision, subject to such participating political subdivision's criterion for a declaration. The system shall provide for mutual cooperation among the participating subdivisions in conducting disaster-related exercises, testing or other training activities outside actual declared emergency periods."

The full act can be found in the file archive of this plan.

Interstate Civil Defense Compact

The purpose of the compact is to provide mutual aid among the states in meeting any emergency or disaster. The prompt, full, and effective utilization of the resources of the respective states include personnel, equipment, or supplies may be essential to the safety, care,

and welfare of people therein. The Interstate Civil Defense and Disaster Compact may be entered in accordance with the provisions of KSA 48-3202. This action is accomplished by written agreement between the Governor of Kansas and Governors of one or more states which have legally joined said compact, or which are authorized to join. Such written agreement may specify the period of time said compact is entered into with regard to each such state. The State of Kansas compact is non-active until initiated by the Governor, in agreement with one or more states.

Emergency Management Assistance Compact (EMAC)

The EMAC is a mutual aid agreement and partnership among states to allow for the exchange of resources when state and local resources are overwhelmed and federal assistance is inadequate or unavailable. Request for EMAC assistance are legally binding, contractual arrangements which requires soliciting state to be responsible for reimbursing all out-of-state costs and be liable for the actions and safety of out-of-state personnel. Providing assistance to other states through EMAC is not an obligation. Kansas became a signatory to the compact in 2000 (KSA 48-9a01).

Requesting Mutual Aid

All mutual aid requests should be coordinated through the Allen County Emergency Manager or the Allen County Emergency Operations Center if activated. To request mutual aid, Allen County uses the following process:

- The Party seeking mutual aid shall make the request directly to the party providing the aid in coordination with Allen County Emergency Management.
- Requests may be verbal or in writing. If verbal, the request shall be confirmed in writing no later than thirty (30) calendar days following the verbal request unless otherwise stated according to policies or resolutions.
- All communication shall be conducted directly between recipient and provider in coordination with Allen County Emergency Management.
- The Recipient shall be responsible for keeping all parties advised of the status of mutual aid activities.

If assistance is needed to coordinate mutual aid, Allen County can request coordination assistance to Adjutant General's Office, Kansas Division of Emergency Management.

4. Communication

ESF 2 (Communications) provides information and guidance concerning available communications systems and methods in Allen County, including:

- Dissemination of emergency information to response organizations and government
- Information flow and management to and from the Allen County Emergency Operations Center
- Communications interoperability among response units

- Primary and backup communications systems
- Telecommunications and information technology resources
- Emergency warning and notification

ESF 15 (External Communications) provides information on and the dissemination of information to the public for the purpose of protective action guidance and ongoing emergency information. This information is focused on the minimization of confusion, misinformation, and rumors during times of an emergency/disaster.

Allen County Warning Point

Allen County Emergency Communications serves as the Allen County Warning Point. The Allen County Warning Point provides Allen County with a single point to disseminate information and warnings to government officials that a hazardous situation could threaten the general welfare, health and safety, and/or property of the population.

The Warning Point is equipped with multiple communication networks and auxiliary power.

A list of these capabilities is provided in ESF 2 (Communications).

Allen County Emergency Communications has Standard Operating Guides (SOG) to notify and warn officials and general public of emergency and disaster events that occur in Allen County. In addition these guides also identify actions to be taken based off types of incidents. Notification lists for agencies and individuals are maintained by Allen County Emergency Communications. Notification of the State Warning Point is included in these guides. Allen County Emergency Management will initiate any further notification.

Developing or existing emergency conditions which should be reported to Allen County Emergency Communications include those that have or may result in multiple loss of life, environmental or property damage, or evacuation of a populated area whether or not State or Federal resources are needed to support local emergency response efforts.

ESF Coordinators and other Emergency Operation Center Representatives are kept informed of potential events by the Coordinator of Allen County Emergency Management by fax, email, or telephone.

Warnings are accomplished in various ways depending on the persons that need to be warned and the time available. The Coordinator of Allen County Emergency Management or the Incident Commander can initiate warnings and notification procedures. The following list identifies warning methods during an event. Any or all may be used.

- Activation of the Emergency Alert System (EAS)
- Information statements released to the local media
- Public address systems of public safety vehicles
- Door-to-door contacts

- Phone Messaging System
- Outdoor warning sirens

Specific warning zones are identified by the type of incident. Many have been pre-identified such as vulnerable areas around hazardous material locations and/or areas subject to storm surge and/or flooding.

Persons in the threatened areas with vulnerable needs may be notified by all of the methods outlined above. Hotels, motels, Chambers of Commerce and the Tourist Information Center will assist in notification of tourists visiting the area. Most of the other warning systems previously listed would also reach some visitors to the County.

The Allen County Warning Point (Allen County Emergency Communications) is responsible for network control and conducts routine tests to ensure operational readiness.

Common Program Control Stations (CPCS) are radio stations utilized to provide the general public with information about events. The following stations have been identified as CPCS locations in and around Allen County:

KIKS 101.5 Radio
Iola, KS 66749

5. State Level

When an emergency or disaster has occurred or is imminent, the Governor may issue an Executive Order proclaiming the existence of a State of Emergency or activate the emergency response, recovery and mitigation aspects of State, local and inter-jurisdictional disaster plans.

At the State level, the Kansas Adjutant General, or designee performs policy-making authority and commitment of State resources at the State of Kansas EOC. The State of Kansas EOC Manager is responsible for the provision of State assistance, as well as routine management and operation of the State of Kansas EOC. The State of Kansas EOC Manager may issue mission assignments to the State ESFs to perform duties consistent with State policy. Mission assignments, and mutual aid assistance brokered by the State, are tracked in the State of Kansas EOC.

Coordination of regional and multi-regional protective actions will occur among all affected risk and host counties, other states, and the State of Kansas EOC under the direction and control of the State of Kansas EOC Manager. Counties that are not impacted by an emergency/disaster situation may be directed by the Kansas Adjutant General to activate their EOCs to provide emergency assistance.

During activation of the State of Kansas EOC, the State of Kansas EOC Team provides up-to-date information on the situation and is also equipped to provide information on various grant programs and funding sources available to affected areas in the aftermath of disaster.

The Adjutant General's Office, Kansas Division of Emergency Management Regional Coordinator serves as the State of Kansas EOC liaison and shares information with local command, who then shares the information as per local protocol. The State of Kansas EOC will provide incident information to State agencies, State legislative, and United States

Congressional officials. This is typically accomplished via situation reports and frequent State of Kansas EOC briefings.

In the event federal assistance is required, the State Coordinating Officer will interface directly with representatives of the federal government. If the State Coordinating Officer determines that the span-of-control needs to be broadened, he may designate a Deputy State Coordinating Officer to ensure coordination between federal and State agency representatives and to anticipate any needs or conflicts in the response or recovery phases as they progress.

In the event a request for disaster assistance comes from the governor of another state, the Governor of the State of Kansas may order the mobilization of State resources under the Emergency Management Assistance Compact (EMAC) to be deployed to the impacted state. The management and coordination of these resources will be administered through the Response Section under the direction of the Response Section Chief located in the State of Kansas EOC. In the event the State of Kansas EOC is not activated, EMAC will be managed and coordinated will be administered by Adjutant General's Office, Kansas Division of Emergency Management's Response and Recovery Branch under the direction of the Response and Recovery Branch Director.

6. Federal Level

Through the National Response Framework (NRF), the federal government provides assistance by establishing a single, comprehensive framework for the management of domestic incidents. The NRF provides the structure and mechanisms for the coordination of federal support. Through the NRF, federal ESFs may establish direct liaison with Kansas ESF representatives in the State of Kansas EOC.

If the disaster is major or catastrophic, the Adjutant General's Office, Kansas Division of Emergency Management will contact the Federal Emergency Management Agency, Region 7 and request a Federal Liaison and/or alert them that the Governor may submit a formal request for federal assistance.

If the President authorizes federal assistance, a Primary Federal Official (PFO) will represent the Secretary of the U.S. Department of Homeland Security and/or a Federal Coordinating Officer. The Federal Coordinating Officer is authorized to use the full authority of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended to reimburse response and recovery claims against the Disaster Relief Fund. Additionally, the Stafford Act provides funding to assist communities in mitigating the impact of future events.

7. Joint Field Office

The emergency recovery process is initiated when the President of the United States issues a Major Presidential Disaster Declaration. Such a declaration makes available a series of federal disaster assistance programs to aid the State in its recovery from a disaster situation. The basis for the declaration is the determination by the President that the disaster is of such severity and magnitude that response is beyond State and local capabilities. The field recovery operation will be conducted in accordance with the most current edition of the State of Kansas Emergency Response Plan as well as other recovery plans and procedures.

Once a field office has been established in Allen County, Allen County Emergency Management will provide the proper liaisons to the appropriate field office operations.

The organizational structure for recovery is under the leadership of the State Coordinating Officer. Once a federal disaster declaration has been issued, the State Coordinating Officer consults with a Federal Coordinating Officer. In addition, a Governor's Authorized Representative (GAR) is designated in the Federal Emergency Management Agency-State Agreement and is responsible for compliance with that Agreement.

During a recovery operation, the State Coordinating Officer usually appoints a Deputy State Coordinating Officer who represents him/her at the Joint Field Office. The Deputy State Coordinating Officer is responsible for the establishment and management of State operations in the Joint Field Office and coordination between State and federal programs.

C. Prevention

Allen County's prevention goals are to avoid an incident, intervene, or stop an incident from occurring. To accomplish the goal the following strategy will be used:

- Expand Regional Collaboration
- Implement the National Incident Management System and National Response Framework (NRF)
- Strengthen Information Sharing and Collaboration capabilities
- Strengthen Interoperable and Operable Communications capabilities
- Strengthen Medical Surge and Mass Prophylaxis capabilities
- Strengthen Planning and Citizen Preparedness Capabilities
- Increase coordination with the Kansas Intelligence Fusion Center (KIFC)

1. Kansas Intelligence Fusion Center

The ability to share intelligence information quickly and accurately among state fusion centers and emergency operation centers is crucial in preventing potential criminal and terrorist acts. The primary components of a fusion center are situational awareness and warnings that are supported by law enforcement intelligence, derived from the application of the intelligence process, where requirements for actionable information are generated and information is collected, integrated, evaluated, analyzed, and disseminated. Important intelligence that may forewarn of a future attack may be derived from information collected by several diverse entities.

Allen County Sheriff serves as the local liaison to the Kansas Intelligence Fusion Center at 1 N Washington Ave, Iola, KS 66749. Given the nature of the information, the Allen County Sheriff will distribute the information in accordance to local SOPs and be marked as Unclassified/For Official Use Only (U/FOUO). Additional information is provided in the file archive of this plan.

D. Preparedness

The goal of Allen County's preparedness operations is to help ensure a timely and effective response to, recover from and mitigation of the impacts and consequences associated with an emergency/disaster situation. To accomplish the goal the following strategy will be used:

- Administer grant programs for operational support and training activities
- Participate in capability assessments at the regional and county level
- Participate in the Comprehensive Resource Management and Credentialing (CRMCS) program to further develop resource management capabilities.
- Establish an inclusive planning process using the "Whole Community" concept.

1. Resource Management and Credentialing

Resource Management

Each agency tasked within this plan is responsible for developing and maintaining applicable resource lists. These lists should follow established county protocols for maintaining resource lists. At a minimum, full resource lists (including all county resources) will be provided to Allen County Emergency Management and the ESF 7 coordinating agency. The following lists are created using the State of Kansas's Comprehensive Resource Management and Credentialing System (CRMCS). These inventories include a point of contact, geographic location, and operation area for:

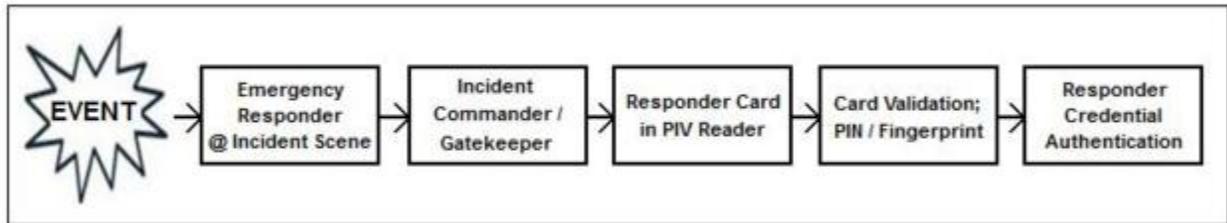
1. Vehicle inventories
2. Personnel
3. Equipment
4. Equipment operators
5. Suppliers/Contractors/vendors
6. Resources in adjacent jurisdictions that could be used during a disaster-if applicable

The following lists are currently created outside of the CRMCS and should also include point of contact, geographic location, and operation area:

1. Facilities
2. Staging areas for internal and external response
3. Services/Contracts/Mutual Aid Agreements
4. List of critical facilities having priority for restoration of utilities during emergencies

Credentialing

Allen County utilizes the CRMCS as the county credentialing system. Allen County follows their designated policy as a guide and policy to ensure that personnel resources requested to assist are adequately trained and skilled. The CRMCS is also used to verify identity and qualification to allow access to an incident site. This system can serve to prevent unauthorized (self-dispatched or unqualified personnel) access to an incident site.



2. Plan Development and Maintenance

Plan Development

The Allen County Emergency Operations Plan is developed with the assistance and input from the following groups serving in an advisory capacity.

- Allen County Mitigation Planning Committee
- Local Emergency Planning Committee (LEPC)
- ESF Coordinating, primary and support agencies
- Mutual aid partners and adjoining counties.

Listed below are planning events that have occurred or are scheduled to occur in the development of the Allen County Emergency Operations Plan:

- 2018 TEPW
- Annex Update
- Population/Demographic Update
- Facility and File Archive Updates
- 1 on 1 with KDEM
- SE EOP Workshop
- ESF 2
- ESF 5
- ESF 6

- ESF 7
- ESF 8
- ESF 9
- ESF 10
- ESF 11
- ESF 12
- ESF 13
- ESF 14
- ESF 15
- BASE PLAN
- Updating ESF's
- ESF 1
- ESF 2
- ESF 3
- ESF 4
- Updating data
- Inputting data
- EOP System Training
- bold
- EOP System training and Planning
- EOP Training
- Updated EOP

The preparation and revision of the basic plan and ESF Annexes will be coordinated by Allen County Emergency Management with the assistance and involvement of all applicable entities. The preparation and revision of the ESF 8 appendices are the responsibility of the coordinating agency with the assistance of Allen County Emergency Management and the designated support agencies. Allen County Emergency Management will establish a format and content guidance that must be followed in the revision process and coordinate and incorporate revisions to the annexes

This plan will be made available to all agencies tasked therein, mutual aid partners, and adjoining counties for comment. It is the responsibility of ALL parties to review and submit any comments to Allen County Emergency Management. The process of distributing the plan will be accomplished by either 1) granting “viewer” access via the Bold Planning Solutions Super System or 2) providing an electronic copy. Allen County Emergency Management will keep a hard copy on file.

The public will be provided the opportunity to view the Basic Plan portion of this document at a place determined by Allen County.

Plan Maintenance

Allen County Emergency Management will maintain the Allen County EOP and provide an updated EOP to Adjutant General's Office, Kansas Division of Emergency Management every five years, with the exception of ESF 10 which must be updated annually as per federal law. However, the EOP may be updated as often as needed during any year. Examination and review should be conducted annually and will reflect changes in implementing procedures, improved emergency preparation capabilities, and deficiencies identified from corrective action planning. Allen County Emergency Management will revise the plan by using a process best suited for the county. Whenever a change is made, the date and nature of the change will be recorded. Upon update, these changes will be incorporated into the overall plan and re-promulgated by the Allen County Board of County Commission.

The coordinating, primary and support agencies/organizations of each ESF will be responsible for preparing and maintaining operating procedures for all responsibilities assigned them in the EOP. These procedures will be prepared following guidance issued by local policies.

Other Plans

In addition to the Allen County EOP, additional plans have been developed and are maintained pursuant to state and federal requirements. This plans include but are not limited to: City of Lola and Public Works Response Plan, City of Humboldt Response Plan, USD 256, USD 257, USD 258 Response Plan, Allen County Regional Hospital Response Plan, Allen County Public Works and Allen County Airport Response Plan, City of Moran and Moran Public Works Response Plan.

3. Public Information

Before an emergency or disaster occurs, public information is critical for the public to make the necessary protective actions. The County's public information program focuses on how to better communicate emergency information to the public before, during, and after a disaster. Particular attention will be given to strategies that enhance awareness of the evacuation process, road conditions, shelter status and re-entry issues, and how to communicate information to people during evacuation.

- Bryan Murphy or other designee will serve as the Public Information Officer (PIO). The PIO will work closely with the Coordinator of Allen County Emergency Management or Coordinator, and will be the primary resource for providing disaster-related information to the public. This includes information about all preparedness, response, recovery, and mitigation activities. Following a disaster, the public will be informed that they can

contact the Allen County Emergency Operations Center to receive disaster-related preparedness, response, recovery, or mitigation information.

- Pre-scripted public service announcements are maintained by Allen County Emergency Management.
- The PIO will be responsible for collecting information, preparing releases for the media, and responding to requests for information and interviews.
- Allen County Emergency Management will prepare pre-scripted news releases that can easily be edited to include disaster specific information.
- The PIO will, at his/her discretion, send disaster updates to local media outlets, and to the Adjutant General's Office, Kansas Division of Emergency Management.
- Additional information is provided in ESF 15.

4. Training and Exercise

All training related to emergency management is coordinated and scheduled through Allen County Emergency Management. Allen County Emergency Management offers training to all inter-agencies (County, City and others) on preparedness, response, recovery, mitigation, hazardous materials, debris management, terrorism and other issues. The training offered is conducted through the Adjutant General's Office, Kansas Division of Emergency Management training section, American Red Cross, the Local Emergency Planning Committees, Fire Department, the and any other organization offering training. Allen County Emergency Management provides the notice of training being offered to local response agencies.

Allen County continues to implement a training and exercise program, consistent with NIMS, for incident management organizations and personnel. Elements of the program include:

- Multi-disciplinary and multi-jurisdictional interaction, including involvement with private-sector and non-governmental organizations, during realistic exercises.
- Standard courses on incident command and management, incident management structure, and operational coordination processes and systems.
- Courses focus on discipline and agency-specific subject matter expertise.

Allen County further requires courses for all incident management organizations and personnel to ensure NIMS compliance at all levels of response. The following courses are required:

- IS 700 - National Incident Management System (NIMS), An Introduction
- IS 800 - National Response Plan (NRP), An Introduction
- ICS 100 Series - Incident Command Systems, An Introduction
- ICS 200 Series - Incident Command System, Basic
- ICS 300 Series - Intermediate Incident Command System

- ICS 400 Series - Advanced Incident Command System

Exercises are a key component in improving all-hazards incident management capabilities. Allen County Emergency Management participates on an ongoing basis in a range of exercises, including multi-disciplinary and multi-jurisdictional exercises that are designed to improve integration and interoperability. These exercises are integrated in an annual Training and Exercise Planning Workshop (TEPW).

The Homeland Security Exercise Evaluation Program (HSEEP) will be used for developing, delivering and evaluating Department of Homeland Security/Office of Domestic Preparedness funded exercises.

The following agencies and entities have exercise programs:

Name of Agency	Type of Exercise Program
Allen County Emergency Management	HSEEP, KDHE
SEK Health Department	KDHE, HSEEP
Allen County Law Enforcement Center	HSEEP, Active Shooter
Allen County Hospital	KDHE, HSEEP

After Action Reviews and Corrective Action Plans

After each exercise, the lead agency performing the exercise will conduct an evaluation of the effectiveness of the exercise. This information will be incorporated into future plan revisions and updates by Allen County Emergency Management. This will be accomplished by drafting a corrective action plan which may include, but not limited to assigning the following actions:

- Change to plans/procedures
- Acquire new or replace outdated equipment/resources
- Train/Re-Train Personnel

Following actual events the same procedure will be used and will be led by Allen County Emergency Management.

E. Response

Allen County must be prepared to respond quickly and effectively on a 24-hour basis to developing events. The primary goal of the County's response operation is to ensure a timely and effective response to the many consequences that may be generated by an emergency/disaster situation. When an event or potential event is first detected, a series of actions will take place to ensure an effective and efficient response operation.

1. Local Emergency Operations Center (EOC)

The Allen County Emergency Operations Center is the facility that is used to coordinate a County response to any major emergency or disaster situation. The Allen County Emergency Operations Center is located at 410 N State lola, KS 66749. The facility serves as the coordination, command and control center for Allen

County. The Allen County Emergency Operations Center is staffed as prescribed above. Security and maintenance of the Allen County Emergency Operations Center will be carried out in accordance with the provisions of the most current version of the Allen County EOP. In the event the Allen County Emergency Operations Center is threatened, an alternate EOC site may be activated as designated in the Allen County Emergency Management Continuity of Operations Plan.

The Allen County Emergency Operations Center will be activated for actual or potential events that threaten Allen County. The level of activation will be determined by the Coordinator of Allen County Emergency Management based on the emergency or disaster event.

Additional information on Allen County Emergency Operations Center, communications, warning points, and field operations has been previously provided above.

2. Public Safety Enforcement Actions

In a large-scale incident law enforcement resources will quickly become overwhelmed, and law enforcement officials will have to balance their resources and efforts between new responsibilities and everyday service demands. The ESF 13 Coordinating Agency will activate mutual aid by contacting law enforcement agencies outside the affected area. Shifts will be assigned and responding law enforcement agents will report to the staging area for assignments. ESF 13 will provide security for the inner and outer sections of the established perimeter. Additional information is provided in ESF 13.

F. Recovery

In the aftermath of a disaster, County efforts turn to rebuilding the infrastructure and restoring the social and economic life of the community with the incorporation of mitigation measures as a major goal. To accomplish this goal the following strategy is provided:

- To deploy several specialized recovery teams (personnel) and facilities (centers) into a disaster area to help victims and support the Incident Commander
- To work closely with the Adjutant General's Office, Kansas Division of Emergency Management and to inform affected local governments, individuals and businesses that programs are available to assist them in recovery efforts.

1. Recovery Field Operations

In the aftermath of a disaster, with or without a Presidential Declaration, the State may deploy several specialized recovery teams (personnel) and establish centers (facilities) into a disaster area.

2. Recovery Personnel

- Assessment Team - Teams of qualified personnel, including building inspectors, structural engineers, and architects, who will gather information by performing an assessment of all structures and property in the disaster area; and teams of administrative personnel who will compile the gathered information to facilitate the application process for local, state, and federal disaster assistance programs.

- Community Relations Team - Team is deployed to disseminate information and collect data to assist disaster-affected communities and eligible individuals in receiving assistance. The primary function of this team is to identify and report unmet human needs and to inform disaster victims of the disaster assistance programs and registration process.
- Unmet Needs Committee - A committee that helps identify unmet needs and possible assistance. Such committees are comprised of volunteer agencies, private sector representatives, and governmental agencies.
- Human Needs Assessment Team - A team that is deployed immediately after a disaster and before the establishment of a JFO Office to help counties assess and report the immediate needs of disaster victims.
- Insurance Team - A team that is deployed to assist policy owners following a disaster.

3. Damage Assessment

Damage assessments include those actions that are undertaken to determine the nature and scope of damages to structures, facilities and infrastructure for the purpose of identifying and scaling the need for State and Federal disaster assistance in the recovery phase. Damage assessment will be closely coordinated with ESF 5, which has the lead for impact assessment and incident action planning during the response phase.

Operational assessment is the immediate, informal reporting of emergency conditions to size-up the damage that has occurred and to determine what personnel, equipment and facility resources the county has available for response. First indications of the scope and extent of damages will likely be provided by field personnel reporting to their dispatch centers or to the Allen County Emergency Operations Center. These initial reports include hazard conditions, critical emergency needs and condition of surface routes, and are extremely important in allocating emergency responders and determining incident situation status.

The Allen County Emergency Operations Center may also receive damage assessment information from additional sources: ambulance crews, utility crews, employees traveling to or from work, media sources in the field, citizens, businesses, etc. The Allen County Emergency Operations Center may establish a process where the public can submit damage reports.

The Allen County Appraiser is the lead for the County's Damage Assessment Program. Responsibilities include: recruitment and training of team members and the overall management of damage assessment priorities in coordination with ESF 5.

The County Appraiser's Office will assist in providing estimates of loss and economic impact. The Chamber of Commerce and the insurance industry will provide information on losses to businesses.

The Emergency Manager will provide information to the Adjutant General's Office, Kansas Division of Emergency Management within 12-36 hours if possible.

Initial Safety and Damage Assessments

The County will conduct an initial damage assessment using resources to determine the overall

extent of damages. The Allen County Appraiser is responsible for the direction and control of the Impact Assessment process and has pre-identified County and municipal employees who will assist with damage assessment. Also, members of the fire department have been trained and will assist with damage assessment. The goal of this assessment is to determine the magnitude and severity of damage to structures and infrastructure; and, in the event of a severe rainfall event, determine the level of flooding damage. This information will be collected by the Allen County Appraiser, and provided to the provided to Allen County Emergency Management, who will then provide the information to the Adjutant General's Office, Kansas Division of Emergency Management.

The impact assessment data provides a County wide general overview of the most significantly impacted areas and, therefore establishes a prioritization mechanism for damage assessment team deployment, resource allocation, and disaster assistance.

Team members will be contacted by telephone, pager, cellular phone, email or two-way radio. The Allen County Appraiser maintains a current contact list of Damage Assessment Team members. Information collected through the initial damage assessment will be collected by the Allen County Appraiser, and provided to the provided to Allen County Emergency Management, who will then provide the information to the Adjutant General's Office, Kansas Division of Emergency Management.

Preliminary Damage Assessment

If the situation warrants, a formal Preliminary Damage Assessment will be requested and performed by local, State, and Federal assessors. This will include assessments for both public and individual damages. Local representatives will accompany these teams during their assessments. These individuals will be familiar with damaged areas and will supply maps needed to complete the damage assessment process. The Adjutant General's Office, Kansas Division of Emergency Management will then coordinate with the Federal Emergency Management Agency to determine if the County qualifies for public and/or individual assistance.

Capturing all costs associated with the emergency is essential because accurate damage assessments (Initial Damage Assessments and Preliminary Damage Assessments) document the need for state and/or federal assistance and are required to obtain a federal disaster declaration.

Habitability Assessments

Habitability assessors will determine the structural safety of residential buildings. This will be conducted through the coordinated efforts of the Allen County Appraiser. When practical, this assessment will be coordinated with the American Red Cross, or other relief agencies.

The municipalities in Allen County are responsible for all corresponding inspections, damage assessments and other disaster response and recovery functions and activities for their jurisdictional area and the County would include the municipalities in its response and recovery activities due to their limited resources. The municipalities will still coordinate final reporting to Allen County Emergency Management, who will then provide the information to the Adjutant General's Office, Kansas Division of Emergency Management.

The County is responsible for all corresponding inspections, damage assessments and other disaster response and recovery functions and activities for their jurisdictional area. The County

will provide final damage estimates to Allen County Emergency Management, who will then provide the information to the Adjutant General's Office, Kansas Division of Emergency Management.

Additional damage assessment functions are maintained in the appropriate Allen County SOPs and Annexes. This includes the identification of roles and responsibilities, training, assessment criteria, reporting formats and process for both initial and preliminary damage assessments.

Priorities of inspections include:

- Structures involved in response operations
- Critical transportation routes and infrastructure
- Essential county facilities

Cities and special districts within the County share responsibility for damage assessment and provide information regarding damages and costs within their jurisdictions and service areas to Allen County Emergency Management, who will then provide the information to the Adjutant General's Office, Kansas Division of Emergency Management.

4. Disaster Declaration

Following a major or catastrophic disaster in which an emergency or major disaster declaration is granted by the President, federal assistance to disaster victims becomes available under three program areas: Individual Assistance, Public Assistance, and Hazard Mitigation. The administration of these programs is coordinated through a joint Federal/State effort in a Joint Field Office, which is usually located in the impacted area

The Joint Field Office (JFO) is the primary field location for the coordination of federal and state recovery operations. The Federal Coordinating Officer (FCO) and the State Coordinating Officer (SCO) co-locate in the JFO, as well as other Federal and State personnel. Recovery and mitigation operations, logistics, information and planning, financial management and general administration are coordinated at the JFO.

5. Public Assistance (PA) and Individual Assistance (IA) Activities

Declared Disasters

Public Assistance (PA)

The Public Assistance (PA) program provides program support to eligible local governmental entities following a disaster to assist in the recovery and restoration of buildings, infrastructure and the removal of debris that is on public property. The categories of Public Assistance include:

- Category A: Debris Removal
- Category B: Emergency Protective actions
- Category C: Road Systems

- Category D: Water Control Facilities
- Category E: Buildings and Equipment
- Category F: Utilities
- Category G: Parks, Recreation, and Other

In the event of a declared disaster, Allen County Emergency Management will work closely with ESF-15 - External Communications to notify all eligible governments and private not-for-profit organizations of the availability of federal public assistance funds. They include all Allen County government agencies, and those quasi-governmental organizations that perform a governmental function. Such applicants are trained concerning the public assistance program through the various recovery training sessions offered. Notification may occur through written correspondence and telephone contacts, notices in local newspapers, and broadcasts on local radio station. Allen County Emergency Management will notify local governments, non-profit agencies and other eligible applicants of scheduled briefings and Kick Off Meetings for the Public Assistance (PA) program and the Hazard Mitigation Grant Program (HMGP). The Public Assistance applicant briefings include procedures for all aspects of financial management, personnel and record keeping that will be required for the various Federal and State financial assistance programs. State and Federal recovery personnel must advise Allen County Emergency Management of these briefings so that agencies can be notified. Key components of the Public Assistance program include:

- Project Worksheets are prepared for eligible emergency costs and eligible costs for restoration of damaged facilities.
- The federal share for reimbursement under most federal declarations is 75 percent. The 25 percent nonfederal share is normally provided from a combination of State and local sources in accordance with policies established by the Executive Office of the Governor and the Kansas Legislature.
- The State serves as the Grantee and eligible applicants are Sub-grantees under the federal disaster assistance program.
- Contractual agreements with Adjutant General's Office, Kansas Division of Emergency Management are executed with applicants with all reimbursements coming through Adjutant General's Office, Kansas Division of Emergency Management.
- Documentation, record keeping, inspections, and final closeouts are overseen and approved by the Adjutant General's Office, Kansas Division of Emergency Management.

Documentation is obtained by Allen County Emergency Management regarding damage sustained to:

- Roads
- Water control facilities
- Public building and related equipment

- Public utilities
- Facilities under construction
- Recreational and park facilities
- Educational institutions
- Certain private non-profit facilities

Individual Assistance (IA)

If the County is declared for Individual Assistance, eligible residents will be able to apply for the Individual Assistance Program. In some cases, FEMA will deploy habitability inspectors to verify the damages individual applicants are claiming. They will do this independent of the State or local assessors. Allen County will also perform inspections of damaged homes to determine safety. The Allen County Appraiser will be responsible for coordinating post-disaster habitability inspections. The Allen County Appraiser will also be responsible for coordinating post-disaster permitting of structures to ensure compliance with all state and local building codes and to maximize mitigation of damages in future disasters.

Non-Declared Disasters

During the recovery stage, a disaster may not be declared at the federal level. It will then fall upon the County to use local funds, available competitive grant funds, or any supplemental funding provided by the State of Kansas to recover from the event.

Similar to a declared disaster, costs for response and recovery are to be monitored by all participating agencies. Each responding agency is responsible for the overall management of documentation of the costs of a non-declared disaster with reports submitted ultimately to the Allen County Board of County Commission for budget and finance approval of local dollars.

6. Disaster Recovery Centers and Staging Areas

Centers that are set up in a disaster area to provide information on the complete range of disaster assistance that is available. The responsibility for managing these centers is jointly shared by the State, the Federal Emergency Management Agency, and the County where the center is located.

A Disaster Recovery Center (DRC) is a facility established in, or in close proximity to, the community affected by the disaster where persons can meet face-to-face with represented Federal, State, local and volunteer agencies to:

- Discuss their disaster-related needs
- Obtain information about disaster assistance programs
- Tele-register for assistance
- Learn about measures for rebuilding that can eliminate or reduce the risk

- Request the status of their application for Assistance to Individuals and Households

Allen County Emergency Management, the State of Kansas and potentially FEMA, will assess the need to open Disaster Recovery Centers and Field Offices, based upon initial damage assessment and human services needs estimates and reports. Allen County Emergency Management will request that the Adjutant General's Office, Kansas Division of Emergency Management open a Disaster Recovery Center in Allen County.

Once it has been determined that Disaster Recovery Centers and/or a Disaster Field Office will be opened in Allen County, the State of Kansas EOC will take the lead and should notify the Allen County Emergency Operations Center. The State of Kansas EOC will advise if there are resources the County may need to supply include staffing. The DRC will be staffed with representatives from appropriate federal, state, county, private relief organizations, and other organizations capable of providing disaster related information to individuals and businesses.

Fixed locations for Disaster Recovery Centers include:

The County Public Information Officer (Bryan Murphy) will provide local media with detailed information on locations of recovery centers, distribution sites and other individual assistance programs. Pamphlets will be prepared to be distributed by personnel in damaged areas so citizens will know how to apply for assistance.

7. Unmet Needs

The American Red Cross will coordinate the unmet needs recovery function. The Disaster Services Director of the American Red Cross or designee will serve as the Unmet Needs Coordinator for Allen County following a disaster. The Disaster Services Director will be responsible for making contacts and establishing a relationship with community service providers, local churches, community outreach programs and volunteer organizations to be called upon in the event that a disaster creates unmet needs in the community.

Once immediate life safety issues have been addressed in the end of the response phase and early in the recovery phase, the next task will be identifying any unmet needs. If the need arises for an Unmet Needs Committee, the Disaster Services Director will appoint a committee and a chairperson. The committee will be comprised of members from local religious organizations, the American Red Cross and the appropriate State and Federal agencies. The Unmet Needs Committee Chairperson will be responsible for the oversight of the committee, addressing immediate human needs (food, water, clothing, etc.), immediate housing needs, issues involving special needs population and coordination with Community Relations Teams. The unmet needs committee will be formed on an as-needed basis for a given event. The Disaster Services Director will select the appropriate individuals and organization when the committee is formed.

G. Mitigation

In the aftermath of a disaster, the County's mitigation goal is to ensure mitigation efforts are designed to ensure that residents, visitors, and businesses in Kansas are safe and secure from future disasters. The strategies to complete this goal include:

- Complete and maintain a hazards and risk assessment

- Comprehensive list of mitigation goals, objectives and tasks
- Planning process and organizational framework for carrying out the mitigation goals and objectives
- Implement Pre and Post Hazard Mitigation Actions to reduce overall risk/vulnerability
- Evaluation of existing agencies, organizations, plans, programs and guidelines that impact mitigation.

1. Coordination of Mitigation Activities

Allen County Emergency Management has been delegated as the lead agency to facilitate and coordinate the activities of the Allen County Mitigation Planning Committee and subcommittees. The Allen County's Mitigation Plan identifies the hazards to which Allen County is vulnerable; assesses the facilities and structures that are most vulnerable to hazards; offers a prioritized list of mitigation projects to take advantage of available funding; and links mitigation projects to these sources of funding.

Allen County's Mitigation Plan defines the mitigation goals, objectives and initiatives for Allen County. Annual revisions to Allen County's Mitigation Plan are standard, although in the event of a disaster, or if needed, the plan can be updated more frequently.

2. Mitigation Programs

Pre-Disaster Activities

- ***The National Flood Insurance Program (NFIP)*** –The Department of Agriculture, Division of Water Resources (DWR), provides technical assistance to the public and communities on the NFIP. The NFIP provides flood insurance to communities that agree to implement land use planning and construction requirements to reduce flood damage in their jurisdiction. These land use and construction requirements apply to all new construction and substantial improvements to existing structures in the community's Special Flood Hazard Areas (SFHAs).
- ***Community Rating System (CRS)*** - Additionally, DWR provides technical assistance to local communities on the Community Rating System (CRS). The CRS is an integral part of the NFIP. Through reduced flood insurance premiums, the CRS provides incentives to communities that go beyond the minimum flood plain management requirements established through the NFIP.
- ***Flood Mitigation Assistance (FMA) Program*** – Adjutant General's Office, Kansas Division of Emergency Management administers the FMA. This program makes federal funds available pre-disaster to fund mitigation projects in communities participating in the NFIP. These funds have a 25 percent non-federal match requirement. The overall goal of the FMA is to fund cost effective measures that reduce or eliminate the long-term risk of flood damage to NFIP insurable structures. This is accomplished through the reduction of the number of repetitively or substantially damaged structures.
- ***Pre-Disaster Mitigation (PDM) Program*** - Adjutant General's Office, Kansas Division of Emergency Management administers the PDM. The PDM is designed to assist States,

Territories, Indian Tribal governments, and local communities to implement a sustained pre-disaster natural hazard mitigation program to reduce overall risk to the population and structures from future hazard events, while also reducing reliance on Federal funding from future major disaster declarations.

Post Disaster Activities

- **Hazard Mitigation Grant Program (HGMP)** - Adjutant General's Office, Kansas Division of Emergency Management administers the HGMP. HGMP is authorized by Section 404 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (the Stafford Act), Title 42, United States Code (U.S.C.) 5170c. The key purpose of HMGP is to ensure that the opportunity to take critical mitigation measures to reduce the risk of loss of life and property from future disasters is not lost during the reconstruction process following a disaster. HMGP is available when authorized under the Presidential major disaster declaration in the areas of the State requested by the Governor.
- **406 Mitigation** - Section 406 of the Stafford Act provides for direct federal assistance for repairs and improvements to eligible damaged public facilities. Mitigation measures (improvements) must be identified in the Project Worksheets (PW's). The award of Section 406 hazard mitigation projects is at the discretion of the FEMA Regional Director.

V. ADMINISTRATION, FINANCE AND LOGISTICS

A. Documentation

Responding agencies should keep documentation on the ICS Activity Log (ICS Form 214) or another suitable log. The Allen County Emergency Operations Center will document activities on a situation reports, common operating pictures, and/or WebEOC. Such documentation is crucial for the following reasons:

- Documentation is the key to recovering emergency response and recovery costs. Damage assessment documentation will be critical in establishing the basis for eligibility of disaster assistance programs.
- Documentation provides a legal account of the actions which took place before, during and after an emergency.
- Documentation provides for a historical record which could be used during after action reviews to improve response operations in the future.

Following a disaster, documentation is provided to Allen County Emergency Management to maintain an archive for the required time period, after such time archival documents are protected at a designated location.

During after action review the documentation will be used to identify:

- Actions taken (or not taken)
- Resources expended

- Economic and human impacts
- Lessons learned and possible improvements
- Possible mitigation measures that could be taken
- Key impacts and damages

B. Finance

Funding

- During local state of emergency, the monetary support for logistical and administrative support will be funded out of each agency's budget. However, agencies may request reimbursement or additional funds that may be provided through the county's general funds or other legal funding mechanisms available to the local jurisdiction (non-funded warrants, etc.) if an agency's outlay exceeds their budget.
- In the event of a federal declaration, some expenses and/or reimbursements are available to affected agencies through Public Assistance Grants.

Disaster Assistance

As previously mentioned, in a federal disaster declaration the county and its eligible jurisdictions/citizens may qualify for federal assistance. Such assistance has been described above and will be further described in ESF 14. In the event of a federal declaration authorizing public assistance, applicant briefings will be conducted to educate responders and local officials about the cost recovery process.

The Allen County Treasurer will manage and oversee the financial aspects of the Public Assistance Programs. The Allen County Treasurer will work closely with Allen County Emergency Management and the Allen County Board of County Commission to identify funds for the recovery effort, to include response, recovery and mitigation functions.

Tracking Local Disaster Costs

In the event of a federally declared disaster, Allen County Emergency Management may ask the County's Financial Officer to assign a special project number to track all county-related expenses. Incorporated areas of the county may also assign special project numbers per the recommendation of Allen County Emergency Management.

Insurance and Cost Recovery

The Allen County Counselor, in coordination with Allen County Emergency Management or other designee, will coordinate all insurance actions pertaining to County property. The Allen County Treasurer coordinates all financial activities relating to recovery operations.

Pet Sheltering Costs: Disaster Assistance Policy (DAP) 9523.19

FEMA Disaster Assistance Policy (DAP) 9523.19 details eligible reimbursements related to pet sheltering including: shelter facilities, supplies and commodities, eligible labor, equipment,

emergency veterinary services, transportation, shelter safety and security, cleaning and restoration, and the removal and disposal of animal carcasses.

ESF 6 provides the concept of operations for pet sheltering and documentation of costs.

C. Logistics

Identifying Resource Gaps

The Local Emergency Planning Committee (LEPC) will determine the priorities for resource needs based on identified gaps.

The LEPC using input and data from the regional capability assessment (see file archive), Department of Homeland Security, local intelligence and threat assessments, will provide a high level determination of resource needs. These assessments will take into account specific threats as well as potential all-hazard threats and response capability.

Resource and logistic response will be prioritized and accomplished under the direction of the EOC Manager. Information from Field Incident Commanders and Incident Action Plan priorities will be used to prioritize multiple requests. Resource requests will be met dependent on incident type and the responding entities available or anticipated resource requirements. All resource requests should be captured using an ICS form. Any requests requiring rental, hire or costs to fill will be passed on to the Finance group with a copy of the ICS form.

Contracting

The following locations provide a list of contractors for Allen County:

- The Allen County Communications Center maintains a list of contractors that could be used to support emergency operations. Other agencies also maintain lists for specific resources that are frequently accessed.
- The CRMCS has the functionality to enter contractor support and can be retrieved during an emergency.
- Allen County can access the state contracting website at <http://www.da.ks.gov/purch/Contracts> and query for available state contracts applicable to political subdivisions (i.e. counties, cities, etc.)
- County resource battle books with specific contracting lists.
- Allen County currently has the following specialized resources available for immediate deployment: Iola HazMat Team, Allen County Law Enforcement Center Bomb Expert, Iola Fire Department currently has certified Fire Investigators.

Requesting State Assistance

Coordination of resource needs:

- When local municipal resources are committed, Allen County Emergency Management will coordinate assistance to satisfy resource needs.

- If the County requires additional assistance, it will call mutual aid from adjacent counties and regional resources
- Only the Allen County Emergency Manager or his/her documented designee, is authorized to request resource support from the Adjutant General's Office, Kansas Division of Emergency Management
- Adjutant General's Office, Kansas Division of Emergency Management will turn to the Federal Emergency Management Agency (FEMA) for assistance in dealing with a major disaster that threatens to exceed the capabilities and resources of the state.

Each agency tasked within this plan, is responsible for developing and maintaining applicable resource lists. These lists should follow established county protocols for maintaining resource lists. At a minimum, a full resource list (including all county resources) will be provided to Allen County Emergency Management and the ESF 7 Coordinating and Primary Agency.

Key Logistics Facilities

Potential locations for Staging Areas and Points of Distribution sites (PODS) are identified annually by Allen County Emergency Management. Predetermined Staging Areas and PODS include:

Allen County Points of Distribution:

**Allen County Emergency Operations Center
410 N State
Iola, KS 66749**

Allen County Staging Area:

**Allen County Emergency Communications
410 N. State
Iola, KS 66749**

Allen County Landing Zones:

**Allen County Airport
1705 Minnesota Road
Iola, KS 66749**

**Allen County Regional Hospital
3066 N Kentucky**

Iola, KS 66749

Pre-Staging

Certain situations will require pre-staging assets. Identifying these resources and triggers points to utilize such resources are based on the phases indicated in the Allen County Incident Action Plan (IAP). The IAP will be developed in preparation of or during an emergency or disaster situation.

Fuel

Fuel will be procured using local economy. Local incident command will provide the desired location of fuel purchasing if applicable for the incident. ESF 7 and ESF 12 provide further detail concerning procuring fuel.

Security

Security at each staging area will be accomplished by mission assigning ESF 13. ESF 13 provides further detail.

VI. CONTINUITY OF OPERATIONS / CONTINUITY OF GOVERNMENT

All Allen County government agencies are encouraged to develop and implement Continuity of Operations Plans (COOP) to ensure that a viable capability exists to continue their essential functions of government services. Planning and training efforts for COOP is closely coordinated with the EOP and actions. This serves to protect and preserve vital records/documents deemed essential for continuing government functions and conducting post-disaster operations.

Continuity of Government is also an essential function of Emergency Management and is vital during an emergency/disaster situation. Critical issues such as Lines of Succession, Delegation of Emergency Authority, Emergency Actions, safeguarding essential records, and protection of government resources are adhered within the State of Kansas constitution, statutes and administrative rules.

VII. REFERENCES AND AUTHORITIES

The following references and authorities may be consulted for further advice and guidance. Other than those references and authorities that have the inherent force and effect of law, this EOP is not intended to incorporate them by reference.

Relationship to Other Plans

In addition to the Allen County EOP, the following plans have been developed and are

maintained pursuant to state and federal requirements. In addition they have been incorporated in the EOP annexes:

- Hazardous Materials
- Mitigation Plan / Local Mitigation Strategy
- Special Needs
- Continuity of Operations / Continuity of Government (COOP/COG)
- Terrorism
- Other

References:

- **Federal Bureau of Investigation's Concept of Opera** - Federal Bureau of Investigation's Concept of Operations for Weapons of Mass Destruction
- **Federal Radiological Emergency Response Plan**
- **National Incident Management System (NIMS)** - National Incident Management System (NIMS)
- **National Response Framework (NRF)** - National Response Framework (NRF)

Authorities:

- **44 CFR 350** - of the Code of Federal Regulations.
- **44 CFR Part 10** - Environmental Considerations.
- **44 CFR Part 13** - (The Common Rule) - Uniform Administrative Requirements for Grants and Cooperative Agreements.
- **44 CFR Part 14** - Audits of State and Local Governments.
- **44 CFR Part 206** - Federal Disaster Assistance for Disasters Declared after November 23, 1988.
- **44 CFR Parts 59-76** - National Flood Insurance Program and related programs.
- **50 CFR, Title 10** - 50 CFR - Title 10 of the Code of Federal Regulations.
- **National Flood Insurance Act of 1968, 42 U.S.C. 4101** - As amended by the National Flood Insurance Reform Act of 1994 (Title V of Public Law 103-325).
- **Public Law 101-549** - Clean Air Act Amendments of 1990, which provide for reductions in hazardous air pollutants and risk management planning requirements.

- **Public Law 101-615** - Hazardous Materials Transportation Uniform Safety Act (HMTUSA), which provides funding to improve capability to respond to hazardous materials incidents.
- **Public Law 106-390, Disaster Mitigation Act 2000** - Public Law 106-390, Disaster Mitigation Act of 2000, to amend the Robert T. Stafford Disaster Relief and Emergency Assistance Act to authorize a program for pre-disaster mitigation, to streamline the administration of disaster relief, to control the Federal costs of disaster assistance, and for other purposes.
- **Public Law 107-296, 116 Stat. 2135 (2002)** - Public Law 107-296, 116 Stat. 2135 (2002) (codified predominantly at 6 U.S.C. 101-557 and other sections of the U.S.C.), ESTABLISHED THE Department of Homeland Security with the mandate and legal authority to protect the American people from the continuing threat of terrorism.
- **Public Law 833-703** - amendment to the Atomic Energy Act of 1954.
- **Public Law 84-99, 33 U.S.C. 701n** - Flood Emergencies, authorizing an emergency fund for flood emergency preparation, flood fighting and rescue operations, and repair and restoration of flood control works threatened or destroyed by flood.
- **Public Law 85-256, Price-Anderson Act** - 42 U.S.C. 2210, which provides for a system of compensating the public for harm caused by a nuclear accident.
- **Public Law 89-665, 16 U.S.C. 470** - National Historic Preservation Act, relating to the preservation of historic resources damaged as a result of disasters.
- **Public Law 91-671, Food Stamp Act of 1964** - in conjunction with Section 412 of the Stafford Act, relating to food stamp distributions after a major disaster.
- **Public Law 93-234** - Flood Disaster Protection Act of 1973, as amended by the Flood Insurance Reform Act of 1994, 42 U.S.C. 4001, et seq, provides insurance coverage for all types of buildings.
- **Public Law 93-288, as amended, 42 U.S.C. 5121** - et seq, the Robert T. Stafford Disaster Relief and Emergency Assistance Act, which provides authority for response and recovery assistance under the Federal Response Plan, which empowers the President to direct any federal agency to utilize its authorities and resources in support of State and local assistance efforts.
- **Public Law 95-510, 42 U.S.C. 9601** - et seq, the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA), as amended, which requires facilities to notify authorities of accidental releases of hazardous materials.
- **Public Law 99-499** - Superfund Amendments and Re-authorization Act of 1986, Part III, the Emergency Planning and Community Right-to-Know Act of 1986, 42 U.S.C. 11001, et seq, which governs hazardous materials planning and community right-to-know.
- **Regulatory Improvement Act of 1994** - Regal Community Development and Regulatory Improvement Act of 1994.

- **Stewart B. McKinney Homeless Assistance Act** - 42 U.S.C. 11331-11352, Federal Emergency Management Food and Shelter Program.
- **Kansas Administrative Regulation 56-2-1 and 56-2** - These regulations define the requirements of local emergency management agencies. It establishes the minimum functions of such agencies, the minimum support counties must provide to such agencies and the minimum qualifications of county emergency management directors/coordinators.
- **Kansas Planning Standards** - The Kansas Planning Standards (KPS) is intended to be an all-encompassing guide to review or redevelop Local Emergency Operations Plans (LEOPs).
- **Kansas Response Plan** - The Kansas Response Plan (KRP) is designed to address natural and man-made hazards that could adversely affect the State of Kansas. The KRP applies to all State government departments and agencies that are tasked to provide assistance in a disaster or emergency situation. It describes the fundamental policies, strategies, and general concept of operations to be used in control of the emergency from its onset through the post disaster phase.
- **Kansas Statutes Annotated (KSA) 48-9a01** - This Emergency Management Assistance Compact (EMAC) is a mutual aid agreement and partnership that allows states to assist one another during emergencies. Emergency Management Assistance Compact establishes a firm legal foundation for States to send assistance to, and receive assistance from other States.
- **KSA 12-16, 117** - This state statute empowers municipalities (counties and cities) to establish policies regarding the rendering of aid to other municipalities during times of declared emergencies/ disasters. It streamlines the process of mutual aid over the "interlocal agreement" mechanism contained in KSA 12-2901.
- **KSA 48-904 through 48-936** - These state statutes establish the duties, roles and responsibilities for emergency management within the state, and establishes basic requirements for counties to establish and maintain emergency management programs. It outlines the organization, policies and procedures governing the Kansas Division of Emergency Management (KDEM), establishes the powers and authorities of the Governor, state and local officials to deal with emergencies/disasters before, during and after their occurrence.
- **KSA 65-5701 through 65-5711** - These state statutes are the state level implementation of Superfund Amendments and Reauthorization Act (SARA), Title III. It defines the Hazardous Materials (HAZMAT) roles and responsibilities of state agencies, makes counties Hazardous Materials emergency planning districts and establishes a Local Emergency Planning Committee (LEPC) in each county.
- **State of Kansas Executive Order 05-03** - This Executive Order designates the National Incident Management System (NIMS) as the standard for incident management in the State of Kansas.

RESOLUTION No. 201904

**A RESOLUTION APPROVING THE ALLEN COUNTY
EMERGENCY OPERATIONS PLAN**

WHEREAS, the Board of County Commissioners of Allen County, Kansas recognizes the need to prepare for, respond to, and recover from natural and manmade disasters; and

WHEREAS, Allen County has a responsibility to provide for the safety and well- being of its citizens and visitors; and

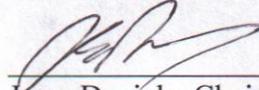
WHEREAS, Allen County has established and appointed a Director of Emergency Management;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of County Commissioners of Allen County Kansas, this Emergency Operations Plan as revised is officially adopted, and

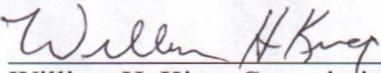
IT IS FURTHER RESOLVED AND ORDERED that the Director of Emergency Management, or his/her designee, is tasked and authorized to maintain and revise as necessary this document during the next five (5) year period or until such time it be ordered to come before this board.

PASSED AND ADOPTED THIS 14th DAY OF MAY 2019.

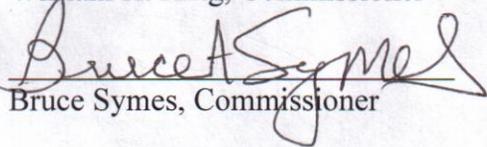
**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF ALLEN, KANSAS**



Jerry Daniels, Chairman



William H. King, Commissioner



Bruce Symes, Commissioner

ATTEST:



Sherrie L Riebel - County Clerk

